Tender Document for Procurement of IT Articles (Hardware & Software) Phase –II.

NIT No. CE(P)/WBSETCL/IT/24-25/15 dated 06.01.2025.

Section I -IV
Notice Inviting Tender (NIT)
Instruction to Bidders (ITB)
General Purchase Conditions (GPC)
Technical Specifications

WBSETCL

Office of the Chief Engineer (Procurement)
WEST BENGAL STATE ELECTRICITY TRANSMISSION COMPANY LIMITED
CIN: U40101WB2007SGC113474
Regd. Office: Vidyut Bhavan (10TH Floor), Block-'B',
Bidhannagar, Block-DJ,Sector-II : Kolkata : 700 091
Ph No: (033) 2359-1956; Fax: (033) 2359-1894;
E-mail: procurement.hq@wbsetcl.in
Website: www.wbsetcl.in

These documents are meant for the exclusive purpose of bidding against this NIT and shall not be transferred, reproduced or otherwise used for purposes other than that for which they are specifically issued.

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Disclaimer and Disclosure

This Notice Inviting e-Tender (NIeT)/NIT, also called as Invitation for e-Bid (IFeB)/(IFB), contains pertinent information about the captioned project and its scope, qualification requirements and the selection process for the successful bidder. The purpose of this NIeT document is to provide interested bidders/vendors/contractors with information to assist them in formulation of their bid application.

Whilst the statements in this NIeT has been made in good faith and the information based on which these statements have derived is believed to be true, accurate and reliable on the date of obtaining, it is not and does not purport to be comprehensive, exhaustive or to have been independently verified or audited. Neither West Bengal State Electricity Transmission Company Limited (WBSETCL), nor any of its directors, officers or employees, nor any of their advisers nor consultants express or imply any warranty (whether oral or written) as to the accuracy, reasonableness or completeness of the information contained in the NIeT, or for any errors, omissions or misstatements, negligence or otherwise, relating to the proposed project. Hence, so far as permitted by law of the land, liability or responsibility in this regard is hereby expressly disclaimed.

Interested parties are required to make their own inquiries and respondents will be required carry out their independent assessment and analysis of the requirements and of the information, facts and observations contained herein. They are expected to examine all instructions, forms, terms & conditions, technical specifications and quantitative requirements in the NIeT document. Submission of responses which are not substantially responsive to the NIeT in every aspect will be at the bidder's risk and may result in rejection without further reference to the bidder; WBSETCL will repudiate any claim of loss or for expenses incurred by the bidder(s) should such situation arises.

Moreover, submission of NIeT response shall be deemed to have been done after careful study and examination of the NIeT Document with full understanding of its implication and WBSETCL will not be liable for any costs incurred by the bidders for assessment and preparation of the NIeT & its presentation.

WBSETCL reserves the right to modify any / all of the terms of this tendering process giving due notification through the e-tendering portal mentioned herein. WBSETCL also reserves the right not to proceed with the project or to change the configuration of the project, to alter the time table reflected in this document or to change the process or procedure to be applied. It further reserves the right to decline to discuss the matter further with any bidder submitting the proposal/quotation. This company reserves the right to cancel the tender process at any time without penalty and without incurring any financial obligation to any bidder or prospective bidder.

This document is not an agreement and does not constitute nor should be interpreted as an offer or invitation by WBSETCL to any party. No contractual obligation on behalf of WBSETCL whatsoever, shall arise from this NIeT unless and until a formal contract is signed and executed by duly authorized officers of WBSETCL and the successful bidder(s) in due course after its/their selection via this tendering process. WBSETCL reserves the right to accept or reject any or all bid applications without giving any reasons thereof.

Section I - NOTICE INVITING e-TENDER

West Bengal State Electricity Transmission Company Limited
(A Govt. of West Bengal Enterprise)
CIN: U40101WB2007SGC113474

Office of the Chief Engineer (Procurement)

ABRIDGEDNOTICE INVITING e-TENDER

NIT No. CE(P)/WBSETCL/IT/24-25/15 dated 06.01.2025.

WBSETCL invites e-tender for procurement of**Supply, Delivery, Installation & Maintenance of IT Articles for different departments of WBSETCL at Vidyut Bhavan.**

The scope of supply includes but is not limited to Desktop Computer, Printer, Scanner along with some software components for the official use at Corporate office.

Interested bidders may obtain bidding documents by registering themselves to the e-tendering portal (https://wbtenders.gov.in) and thereby downloading the bidding documentsfrom 06.01.2025 11:00 A.M. and shall be submitted (online) up to 04.00 P.M. on 04.02.2025.

Detailed NIT may also be seen & downloaded from WBSETCL website (www.wbsetcl.in).

WEST BENGAL STATE ELECTRICITY TRANSMISSION COMPANY LIMITED

(A Govt. of West Bengal Enterprise)

Office of the Chief Engineer (Procurement)

CIN: U40101WB2007SGC113474

Regd. Office: Vidyut Bhavan (10TH Floor), Block-'B',

Bidhannagar, Block-DJ, Sector-II: Kolkata: 700 091

Ph No: (033) 2359-1956; Fax: (033) 2359-1894;

E-mail-procurement.hq@wbsetcl.in

Website-www.wbsetcl.in

DETAILED NOTICE INVITING e-TENDER

For

Procurement of IT ARTICLES

[Domestic Competitive Bidding]

NIT No. CE(P)/WBSETCL/IT/24-25/15 dated 06.01.2025.

(Submission of Bid through online)

1.0 WBSETCL invites single stage two folders bids from eligible and qualified bidders [***Any Bidder from a country which shares a land border with India will be eligible to bid only if the Bidder is registered with the Competent Authority as per order no. F.No.6/18/2019-PPD (Order Public Procurement no.1) dated 23/07/2020 and F.No.6/18/2019-PPD (Order Public Procurement no.2) dated 23/07/2020, issued by Public Procurement Division, Department of Expenditure, Ministry of Finance, Government of India (DoE Order).Registration should be valid at the time of submission of bids and at the time of Notification of Award.However, the aforesaid condition for registration of Bidders from countries (even if sharing land border with India) shall not be applicable to Bidders from such countries to which Government of India has extended lines of credit or in which Government of India is engaged in development projects***] through e-tender for procurement of following Equipment / Materials through e-tender for procurement of following Equipment / Materials:

SL	DESCRIPTION
1	HP/Lenovo/DellDesktop(i5/8GB/21.5"Monitor)-62Nos. **Specification/Description ofItems** CPUInteli514thGenerationProcessoror higher processor LatestcompatibleIntelChipsetMotherboard withOEMlogoembossedonthemotherboardandNoStickerallowed

	Memory 8GBDDR5expandableupto64GBwith2or more physicalDIMMslots HardDiskDrive 1TBSSD, supportforNVMe SSD Monitor21.5”FHD(EnergyStar®Compliant) GraphicIntegrated(onboard) AudioIntegratedHigh-DefinitionController(onboard) Port - Font – Fr Super speed 6 USB Ports, 1 head phone / Microphone combo port, Rear - 1 HDMI, 2 USB, 1 Line In, 1 Lineout, Powerconnector,1RJ45, Audioports (microphone-in &headphone-outinfront) Keyboard104 KeysUSBsameOEM MouseOpticaltwobutton scrollUSBsameOEM NetworkingEthernet:10/100/1000onboardintegratednetworkport Power 280WorhigherInternal Powersupply withMinimum 90% EnergyEfficiency Operating System: Windows11Pro (FactoryPreloaded&OEM hastoprovidetheMAF) Warranty: 3years OnsiteasperOEM terms.
2	HP No. colour LaserJet 150 NW or Equivalent make & model with 3 years extended Warranty- 01 NOS
3	HPLasermono108WPrinter orEquivalentmake&modelwith 3yearsextended Warranty – 02 NOS
4	HPScanJetPro2000s2Sheet-feedScanner with3yearsextendedWarranty-02Nos.
5	CanonP208IIHandheldScannerwith3yearsextended Warranty-45Nos.
6	Software: a. VolumeLicensesofMicrosoftOfficeProfessional2021-02Nos. b. VolumeLicensesofMicrosoftOfficeH&B2021-60Nos.

	c. SEQURITE Total Security Anti-virus - 62 Nos (To be integrate with existing Adminconsole).
7	ResidentFMS servicefor3years.

Scope of Work:

(REFER **ANNEXUREC** UPLOADED SEPERATELY FOR FURTHER DETAILS**)**

WBSETCLintendstopurchasevariousITarticlesincludingDesktopComputer,Printer,Scanneralongwithsome software components for the official use at corporate office. Scope of the project will be-

1) AllITequipmentshallbesuppliedincompliancetothespecificationsmentionedin **Annexure-A**ofthetender.

2) The specificationsoftheDesktop Computersand software componentsasmentioned intheAnnexure-Aare the requirements of tender, however higher specifications of Desktop Computers may be considered subject to the competitiveness in financial terms. Bidder has to comply the specification of hardware and software as per compliance form mentioned in **Annexure B.**

3) Supplier will be responsible for supply of software and installation of the same with latest version updation or patches implementation.

4) AfterthesupplyofDesktopComputersasmentionedintheAnnexureA,thebidderhastoexecuteitsinstallation & commissioning at respective departments of WBSETCL, which will be shared in due course and No extra cost shall be paid for this purpose.

5) The bidder shall offer on-site comprehensive warranty of Desktop Computers for at least three (03) years from thedateofsuccessfulcommissioningofDesktopComputersatthedesignatedlocation.Thepurchaserisnotliable to pay any extra charges on any account during warranty period.

6) OneNoresident engineer must bepresent atthe premisesin8 X5 Daysmode during the entire contractperiod i.e.3YearsfromthedateofsuccessfulcommissioningofDesktopComputersatthedesignatedlocation.

7) Bidder have to quote for all the IT Articles as mentioned in Annexure A. Forming of any Consortium for quoting of partial Items under the bill of materials will not be allowed.

Various other terms and conditions, Technical Specifications, Warranty period information, Acceptance Certificate etc are available in the tender portal along with this NIT vide Annexure A, B, C, D and E. Bidders must go through the other documents carefully before bidding.

2.0 Detailed Specifications, scope of supply and terms and conditions of supply are given in the bidding documents, which are available at the online e-tendering portal **https://wbtenders.gov.in/**or**https://etender.wb.nic.in** as per the following schedule:

3.0

Bidding document No	:	CE(P)/WBSETCL/IT/24-25/15 dated 06.01.2025.
Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	:	06.01.2025from10:00 A.M.
Documents download start date (Online)	:	06.01.2025from 11:00 A.M.
Request for Pre-Bid clarifications to be sent to the address given in clause 12.0	:	Up to 10.01.2025by 04:00 P.M.
Pre-bid meeting (offline)	:	14.01.2025at 11:30 A.M.
Bid submission start date (On line)	:	28.01.2025from 10:00A.M.
Last Date of submission of original copies UTR for online submission of Bid Security (As per Annexure-3b along with GST certificate), Original Power of Attorney(**duly notarized**) OR a valid General Power of Attorney in favour of Signatory of the Bid (**duly notarized**) & Affidavit regarding Eligibility along with its appendix (**duly notarized**)(Offline)	:	Up to 05.02.2025by03:00 P.M.
Bid Submission closing (On line)	:	04.02.2025up to 04:00 P.M.
Opening of bid (Online) [Techno-commercial bid]	:	06.02.2025from 04:00 P.M.
Opening of Price bid (Online)	:	The bidders shall be informed of the date & time of the opening of the price bid at a later stage after techno-commercial evaluation
Cost of the Tender Document (inclusive of GST)	:	NIL

In the event of e-filling, intending bidder may download the tender documents from the website https://wbtenders.gov.indirectly with the help of Digital Signature Certificate.

4.0 Uploading of bidding documents shall not automatically construe that the bidder fulfils the Qualifying Requirements which shall be determined during bid evaluation based on data/documents submitted by the bidder. No request for sending the bid documents by post or by Courier Service shall be entertained. Bid documents are not transferrable.

5.0 The purpose of the pre-bid meeting will be to clarify the scope of supply, and any issues regarding the bidding documents and the Technical Specifications, if raised at that stage

by the bidders. The WBSETCL shall not be under any obligation to entertain /respond to suggestions made or to incorporate modifications sought for by the prospective bidders during the pre-bid meeting or thereafter.

6.0 **The bidder must offer full tendered quantity of the relevant Equipment/Materials. Bid submitted by the bidders for quantity less than the tendered quantity against any Item specified above shall be liable for rejection. Also, the Bidder must upload the BoQ satisfactorily in accordance with their offered item; otherwise the bid may be summarily rejected**.

7.0 All bids shall remain valid up to a minimum period of **one hundred and twenty** (120) days from the next day of price bid opening date.

All bids must be accompanied by **bid security** for an amount of**Rs 79,000/- [Rupees Seventy Nine Thousand Fouronly]EMD is to be submitted as per following guidelines:**

a. A bidder desirous of taking part in a tender invited by Offices of WBSETCL shall login to the e-Procurement portal of Government of West Bengal https://wbtenders.gov.in using his login Id and password.

b. The bidder shall select the tender to bid and initiate payment of EMD. Following payment options are available for paying EMD amount through online mode:

i. Net-banking through Payment Gateway.

ii. **Submission of EMD through BG:** For submission of EMD in the form of BG, bidders will have to opt for EMD Exemption in e-tender portal and upload scanned copy of BG along with requisite testimonials for proportional EMD in the EMD exemption document upload section.

EMD in the form of Bank Guarantee shall remain valid for a period of **180 days from the date of opening of Bids with a claim period of another 30 days** thereafter. Bidders must submit the Bid security physically within the stipulated date as above at the office of the Chief Engineer (Procurement), 10th Floor, B-Block, Bidyut Bhawan and also to be documented along with the bid and submitted online. Non-submission of the acceptable bid security, in a sealed cover or submission of bid security of inadequate value shall be rejected by the WBSETCL and in such cases bids shall be considered as non-responsive.

For preparation of BG the Bank details of WBSETCL is given below:

NAME OF THE BANK	SBI
ADDRESS OF THE BANK	Industrial Finance Branch Kolkata, 4th& 5th Floor, Jeevan Deep Building,1, Middleton Street, Kolkata, West Bengal-700071
ACCOUNT NO	**41456850307**

IFS CODE	SBIN0001936

c. EMD amount can be paid either in online mode or submitted through Bank Guarantee (BG) in full. **Partial payment through online mode and remaining submission through BG is not allowed.**

d. General Instructions for Online Payment:

i. The bidder will have to mandatorily pay through Net-banking facility once Net-banking mode is opted for payment.

ii. Only a single value can be entered as EMD amount in e-tender portal for each tender. However, in case tender has fixed EMD on line item (multiple items) basis, then, for the cases when actual EMD value calculated as per NIT by the bidder is less than the one mentioned in e-tender portal, bidders shall mandatorily opt for Exemption for payment of actual EMD amount and upload the requisite testimonials for proportional EMD and its proportional amount is to be paid in the form of BG.

iii. The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

e. Refund/Settlement of EMD Amount:

i. For unsuccessful bidders, EMD amount submitted against the tender shall be refunded automatically, through an automated process, by NIC portal on receipt of updated status of any bid.

ii. For successful bid(s), EMD will be refunded from WBSETCL authority after completion of tendering process and following due procedures.

iii. The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

iv. For any queries related to payments and refunds, bidders will have to communicate with ICICI Customer Support, viz, 9836547326/ 8017094744 since payment gateway facility used by E-tender portal is maintained by ICICI.

NB: It is stated herein that presently, Nodal Bank nominated by the Govt. of West Bengal is ICICI Bank Ltd. in the NIC Portal. However, the Bank may change based upon change of nomination by the Govt. of West Bengal from time to time.

8.0 Qualifying Requirements for bidders:

8.1. Following shall be the qualification requirements:

Technical

Bidder must submit authenticated documents duly signed and stamped through which the following may be established:

1) Previous experience of supply of IT equipment specifically computers in a single order to any state/central Govt.department or its undertaking during last Three years (date of completion of work should be on or after31.03.2024)subjecttofulfilmentofthe followingcriteria:

2) **Threesimilar** completed works (supply of IT equipment specifically computers of Lenovo/HP/Dell) of executedvalue not lessthanthe amount equalto**Rs. 31.60 Lakhs**.

Or

Twosimilarcompletedworks(supplyofITequipmentspecificallycomputersofLenovo /HP/Dell)ofexecutedvaluenotless thanthe amount equal to**Rs. 39.50Lakhs**.

Or

Onesimilarcompletedwork(supplyofITequipmentspecificallycomputersofLenovo/ HP/Dell)ofexecutedvaluenotless thanthe amount equal to**Rs.63.2Lakhs**.

Financial

a. Liquid Asset at the end of last financial year shall not be less than **Rs 19,75,000/-** [**Rupees Nineteen Lakh Seventy Five Thousand only**]. Liquid Asset shall be as per the last audited accounts available. Bidder shall have liquid assets (L.A) or/and evidence of access to or availability of credit facilities of equivalent amount.

b. Minimum Average Annual Turnover (turnover from business activities only) during the last three(3) financial years for which the audited accounts are available shall not be less than Rs **1,18,50,000**[**Rupees OneCrore Eighteen Lakh Fifty Thousand only**].

c. Net Worth at the end of last financial year shall be positive.

8.2. **[Non-statutory documents]:-**The bidder shall upload, as part of his techno-commercial bid, documents establishing the bidder's qualifications to execute the Order to the satisfaction of the WBSETCL. All documents required to establish bidder's financial and technical qualificationmust be submitted as part of techno-commercial bid. In particular, the following documents need to be uploaded by the bidder:

a. Documentary evidence regarding category of the manufacturer (Micro/ Small/ Medium/ Large) like Registration Certificate issued by SSI/ NSIC/ Directorate of Industries etc.
b. If the bidder is an authorized dealer/supplier/ sole selling agent/Indian subsidiary of a foreign manufacturer, or the original manufacturer supplies the Equipment / Materials through a dealer, supplier, sole selling agent in India or Indian subsidiary, an authorisation letter from such original manufacturer needs to be furnished by the bidder. [**Not applicable in the instant tender**].
c. List of purchase order referencesfor similar supplies in the past five (5) yearswith copies of un-priced/priced purchase orders andexecution status of each order supported by duly acknowledged delivery challans or excise duty gate passes or, client's certificate. [**Applicability up to the extent of meeting Technical QR**].
d. Confirmation regarding availability of in-house inspection/ testing facilities or access through other government approved agencies for performing inspection/ testing.
e. PerformanceCertificates from the user for successful operation of similar equipment. [**Applicability up to the extent of meeting Technical QR**].
f. Copies of Type Test Certificate of the Equipment / Materials included in the scope of supply as per relevant IS/ IEC. [**Applicability up to the extent of meeting Technical Specification of the Tender**]
g. Audited Annual Accounts of the company for the last five (5) years (in case of companies)

or

IT Return duly acknowledged by the tax department for the last five (5) years (in case of bidders other than companies).
[**Applicability up to the extent of meeting Financial QR**]

h. Copies of TAN Card,Registration Certificate (Form GST REG - 06) issued under Goods and Services Tax Laws.
i. Registered Deed of partnership Firm / Article of Association & Memorandum

8.3. **[Statutory documents]:-**In addition to above, the bidder shall also be required to meet the eligibility conditions and upload a scanned & digitally signed copy of Power of Attorney in favour of Signatory of the Bid as per Annexure: 4 OR a valid General Power of Attorney in favour of Signatory of the Bid, An Affidavit regarding Eligibility (duly notarized) as per Annexure: 6of Section V-A of the bidding documents& properly filled other Applicable Annexures (1-12) and Filled up Guaranteed Technical Particulars Format, if provided with the Technical Specification.

N.B.: ***The Original Power of Attorney in favour of Signatory of the Bid as per Annexure: 4OR a valid General Power of Attorney in favour of Signatory of the Bid(duly notarized) and an Affidavit regarding Eligibility (duly notarized) as per Annexure: 6 of Section V-A of the bidding documentsshall be submitted physically in***

a sealed envelope to the Office of The Chief Engineer, Procurement Department, WBSETCL under sealed cover on or before the scheduled date & time as specified above.

8.4. Notwithstanding anything stated herein, WBSETCL reserves the right to inquire and review the bidder's capability and capacity to supply the Equipment / Materials.

9.0 WBSETCL reserves the right to accept or reject any bid partly or fully or cancel the bidding process without assigning any reasons thereof and in such case no bidder shall have any claim arising out of such action.

10.0 Delivery Schedule

The delivery schedule given hereunder is inclusive of the period required for conducting type tests, if so required by the WBSETCL.

Sl. No.	***Quantity of Equipment / Materials***	***Delivery Schedule***
1.	**62 nos Computers as detailed in BOQ and Technical Specification**	Ordered items must be delivered at WBSETCL, Vidyut Bhavan, **within 21 days from receipt of the order**. Hours of delivery: On week days between 11 AM to 5 PM except Saturday, Sundays & Govt. Holidays.

11.0 Place of delivery

Sl. No.	***Description of Equipment / Materials***	***Quantity***	***Name and address of the consignee***	***Place of delivery***
1.	**62 nos Computers as detailed in BOQ and Technical Specification**	62	Office of the Head (Information Technology), WBSETCL *Communication Address: 8th Floor, A Block, WBSETCL, Bidyut Bhawan, Kolkata 700098.* *Contact No. 9434910143 (Project Lead – IT, WBSETCL)/ 9932703413 (DE-IT, WBSETCL)*	Vidyut Bhawan, Salt Lake, Sector II, DJ Block, Kolkata 700098

Notwithstanding the details of consignees mentioned above, the WBSETCL reserves the right to make modification in the above details at the time of issuing Delivery Instructions (DI).

12.0 Address for seeking any clarifications on the bid documents:

The Chief Engineer (Procurement),

WEST BENGAL STATE ELECTRICITY TRANSMISSION COMPANY LIMITED

CIN: U40101WB2007SGC113474

Regd. Office: Vidyut Bhavan (10TH Floor), Block-'B',

Bidhannagar, Block-DJ, Sector-II: Kolkata: 700 091

Ph No: (033) 2359-1956; Fax: (033) 2359-1894;

E-mail for pre-bid queries:-*prebidqueries@gmail.com*

Website-*www.wbsetcl.in*

GSTIN of WBSETCL:19AAACW6952G1Z0