

## Section I - NOTICE INVITING e-TENDER

West Bengal State Electricity Transmission Company Limited  
(A Govt. of West Bengal Enterprise)  
CIN: U40101WB2007SGC113474

*Office of the Chief Engineer (Procurement)*

ABRIDGEDNOTICE INVITING e-TENDER

NIT No. CE(P)/WBSETCL/IT/22-23/15 dated 04.08.2022.

WBSETCL invites e-tender for procurement of **Supply, Delivery, Installation & Maintenance of IT Articles for different departments of WBSETCL at Viduyt Bhavan.**

**The scope of supply includes but is not limited to Desktop Computer, Printer, Scanner along with some software components for the official use at Corporate office.**

Interested bidders may obtain bidding documents by registering themselves to the e-tendering portal (<https://wbtenders.gov.in> or <https://etender.wb.nic.in>) and thereby downloading the bidding documents from 04.08.2022 11:00 A.M. and shall be submitted (online) up to 04.00 P.M. on 29.08.2022.

Detailed NIT may also be seen & downloaded from WBSETCL website ([www.wbsetcl.in](http://www.wbsetcl.in)).

**WEST BENGAL STATE ELECTRICITY TRANSMISSION COMPANY LIMITED**

(A Govt. of West Bengal Enterprise)

Office of the Chief Engineer (Procurement)

CIN: U40101WB2007SGC113474

Regd. Office: Vidyut Bhavan (10<sup>TH</sup> Floor), Block- 'B',  
Bidhannagar, Block-DJ, Sector-II: Kolkata: 700 091

Ph No: (033) 2359-1956; Fax: (033) 2359-1894;

E-mail-[procurement.hq@wbsetcl.in](mailto:procurement.hq@wbsetcl.in)

Website-[www.wbsetcl.in](http://www.wbsetcl.in)

DETAILED NOTICE INVITING e-TENDER

For

Procurement of IT ARTICLES

[Domestic Competitive Bidding]

NIT No. CE(P)/WBSETCL/IT/22-23/15 dated 04.08.2022.

(Submission of Bid through online)

1.0 WBSETCL invites single stage two folders bids from eligible and qualified bidders [*Any Bidder from a country which shares a land border with India will be eligible to bid only if the Bidder is registered with the Competent Authority as per order no. F.No.6/18/2019-PPD (Order Public Procurement no.1) dated 23/07/2020 and F.No.6/18/2019-PPD (Order Public Procurement no.2) dated 23/07/2020, issued by Public Procurement Division, Department of Expenditure, Ministry of Finance, Government of India (DoE Order).Registration should be valid at the time of submission of bids and at the time of Notification of Award.However, the aforesaid condition for registration of Bidders from countries (even if sharing land border with India) shall not be applicable to Bidders from such countries to which Government of India has extended lines of credit or in which Government of India is engaged in development projects*] through e-tender for procurement of following Equipment / Materials through e-tender for procurement of following Equipment / Materials:

- a. HP/Lenovo/Dell Desktop (i5/8 GB/19.5" Monitor)- (18 Nos.)
- b. HP/Lenovo/Dell Desktop (i5/4 GB/21.5" Monitor)- (04 Nos.)
- c. HP/Lenovo/Dell Desktop (i5/4 GB/19.5" Monitor)- (41 Nos.)
- d.HP/Lenovo/Dell Desktop (i7/8 GB/21.5" Monitor)- (03 No.)
- e. HP/Lenovo/Dell Desktop (i7/16 GB/21.5" Monitor)- (01 No.)
- f.HP colour Laserjet 154 NW- 03 Nos.

**g. HP Laser mono 108a Printer – 03 Nos.**

**h. HP Scan Jet Pro 2000 s2 Sheet-feed Scanner- 03 Nos.**

**i. Handheld Scanner- 20 Nos.**

**j. Software:**

**i. Volume Licenses of Microsoft Windows 10 Pro or Higher Version Available in market- 67 Nos.**

**ii. Volume Licenses of Microsoft Office Professional 2021- 02 Nos.**

**iii. Volume Licenses of Microsoft Office Standard 2021- 65 Nos.**

**iv. Industry standard Total Security Antivirus with Admin Console features, which would be deployed from a server level to the client level Desktop at once- 67 Nos.**

### **Scope of Work:**

WBSETCL intends to purchase various IT articles including Desktop Computer, Printer, Scanner along with some software components for the official use at Corporate office. Scope of the project will be-

- 1) All IT equipment shall be supplied in compliance to the specifications mentioned in Annexure- A of the tender.
- 2) The specifications of the Desktop Computers and software components as mentioned in the Annexure-A are the requirements of tender, however higher specifications of Desktop Computers may be considered subject to the competitiveness in financial terms.
- 3) Supplier will be responsible for supply of software and installation of the same with latest version updation or patches implementation.
- 4) After the supply of Desktop Computers as mentioned in the Annexure A, the bidder has to execute its installation & commissioning at respective departments of WBSETCL, which will be shared in due course and No extra cost shall be paid for this purpose.
- 5) The bidder shall offer on-site comprehensive warranty of Desktop Computers for at least three (03) years from the date of successful commissioning of Desktop Computers at the designated location. The purchaser is not liable to pay any extra charges on any account during warranty period.
- 6) Bidder have to quote for all the IT Articles as mentioned in Annexure A. Forming of any Consortium for quoting of partial Items under the bill of materials will not be allowed.

**Various other terms and conditions, Technical Specifications, Warranty period information, Acceptance Certificate etc are available in the tender portal along with this NIT vide Annexure A, B, C, D and E. Bidders must go through the other documents carefully before bidding.**

2.0 Detailed Specifications, scope of supply and terms and conditions of supply are given in the bidding documents, which are available at the online e-tendering portal <https://wbtenders.gov.in> or <https://etender.wb.nic.in> as per the following schedule:

3.0

Bidding document No	:	CE(P)/WBSETCL/IT./22-23/15 dated 04.08.2022.
Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	:	04.08.2022 from 10:00 A.M.
Documents download start date (Online)	:	04.08.2022 from 11:00 A.M.
Request for Pre-Bid clarifications to be sent to the address given in clause 13.0	:	<b>Up to 10.08.2022 by 05:00 P.M.</b>
Pre-bid meeting (offline)	:	<b>16.08.2022 at 11:30 A.M.</b>
Bid submission start date (On line)	:	<b>23.08.2022 from 10:00 A.M.</b>
Last Date of submission of original copies for the cost of Tender Fees ( <i>along with GST Certificate</i> ), Bid Security (As per Annexure-3b), Original Power of Attorney ( <b>duly notarized</b> ) OR a valid General Power of Attorney in favour of Signatory of the Bid ( <b>duly notarized</b> ) & Affidavit regarding Eligibility along with its appendix ( <b>duly notarized</b> ). (Offline)	:	Up to 30.08.2022 by 03:00 P.M.
Bid Submission closing (On line)	:	<b>29.08.2022 up to 04:00 P.M.</b>
Opening of bid (Online) [Techno-commercial bid]	:	<b>31.08.2022 from 04:00 P.M.</b>
Opening of Price bid (Online)	:	The bidders shall be informed of the date & time of the opening of the price bid at a later stage after techno-commercial evaluation
Cost of the Tender Document (inclusive of GST)	:	<b>₹5900.00</b> [Rupees Five Thousand and Nine Hundred only]

In the event of e-filing, intending bidder may download the tender documents from the website <https://etender.wb.nic.in> or <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate. Necessary cost of tender documents (tender fees) as mentioned above may be remitted through in the form of a Demand Draft/ Pay order/ banker's cheque payable at Kolkata drawn in favour of **WEST BENGAL STATE ELECTRICITY TRANSMISSION COMPANY LIMITED** from any scheduled commercial bank and also to be documented through e-filing. The original Demand Draft / Pay Order against tender fees & Bid Security (As per Annexure-3b) [As Statutory Document] should be submitted physically (offline) to the Office of The Chief Engineer,

Procurement Department ,WBSETCL under sealed cover on or before the scheduled date & time as specified above.

*The Tender Fees will also be accepted through NEFT mode, over and above the existing modes such Banker's Cheque, Demand Draft and Pay Order.*

*Against Tender Fees, if submitted through NEFT mode, the details of the Transaction containing UTR Number, amount, date of transaction, Beneficiary account holder name & number etc. issued by bank must be submitted along with other original documents as asked for along with GST Certificate and also to be uploaded online in respective folder along with GST Certificate.*

For NEFT Transfer the Bank details of WBSETCL is given below:

**HDFC BANK  
NAVJIVAN, 1<sup>ST</sup> FLOOR, 54/1A, HAZRA ROAD, OPP HAJRA LAW  
COLLEGE, KOLKATA 700019  
ACCOUNT NO: 57500000360602  
IFSC CODE HDFC0000516**

- 4.0 Uploading of bidding documents shall not automatically construe that the bidder fulfils the Qualifying Requirements which shall be determined during bid evaluation based on data/documents submitted by the bidder. No request for sending the bid documents by post or by Courier Service shall be entertained. Bid documents are not transferrable.
- 5.0 The purpose of the pre-bid meeting will be to clarify the scope of supply, and any issues regarding the bidding documents and the Technical Specifications, if raised at that stage by the bidders. The WBSETCL shall not be under any obligation to entertain /respond to suggestions made or to incorporate modifications sought for by the prospective bidders during the pre-bid meeting or thereafter.
- 6.0 **The bidder must offer full tendered quantity of the relevant Equipment/Materials. Bid submitted by the bidders for quantity less than the tendered quantity against any Item specified above shall be liable for rejection. Also, the Bidder must upload the BoQ satisfactorily in accordance with their offered item; otherwise the bid may be summarily rejected.**
- 7.0 All bids shall remain valid up to a minimum period of **one hundred and twenty (120)** days from the next day of price bid opening date.
- 8.0 All bids must be accompanied by **bid security** for an amount of **Rs 71,479/- [Rupees Seventy One Thousand Four Hundred and Seventy Nine only]** in form of Demand Draft / Pay order / Banker's Cheque drawn in favour of "WEST BENGAL STATE ELECTRICITY TRANSMISSION COMPANY LIMITED" from any scheduled commercial bank, payable at Kolkata, or a Bank Guarantee from any scheduled commercial bank favouring WBSETCL which shall remain valid for a period of one

hundred and eighty (180) days from the next day of techno-commercial bid opening date with a further claim period of thirty (30) days. Bids not supported with an acceptable bid security or bids supported with bid security of inadequate value shall be rejected by WBSETCL. Bids shall be rejected by the WBSETCL; if the bidder fails to submit original Bank Guarantee/Demand Draft / Pay Order/ Banker's Cheque against tender fees & Bid Security( As per Annexure-3b) physically to the Office of The Chief Engineer, Procurement Department, WBSETCL under sealed cover on or before the scheduled date & time as specified above.

For preparation of BG/NEFT Transfer the Bank details of WBSETCL is given below:

**HDFC BANK**

**NAVJIVAN, 1<sup>ST</sup> FLOOR, 54/1A, HAZRA ROAD, OPP HAJRA LAW COLLEGE, KOLKATA 700019**

**ACCOUNT NO: 57500000360602**

**IFSC CODE HDFC0000516**

9.0 Qualifying Requirements for bidders:

9.1. Following shall be the qualification requirements:

**Technical**

**Bidder must submit authenticated documents duly signed and stamped through which the following may be established:**

a) Three similar completed works (supply of IT equipment specifically computers of Lenovo/HP/Dell) of executed value not less than the amount equal to **40 %** of the estimated cost i.e. Rs.71,47, 925.

**OR**

b) Two similar completed works (supply of IT equipment specifically computers of Lenovo/HP/Dell) of executed value not less than the amount equal to **50 %** of the estimated cost i.e Rs.71,47, 925.

**OR**

c) One similar completed work (supply of IT equipment specifically computers of Lenovo/HP/Dell) of executed value not less than the amount equal to **80 %** of the estimated cost i.e. Rs. 71,47, 925.

**Financial**

- a. Liquid Asset at the end of last financial year shall not be less than **Rs 17,86,981/- [Rupees Seventeen Lakh Eighty Six Thousand and Nine Hundred and Eighty Oneonly]**. Liquid Asset shall be as per the last audited accounts available. Bidder shall have liquid assets (L.A) or/and evidence of access to or availability of credit facilities of equivalent amount.

- b. Minimum Average Annual Turnover (turnover from business activities only) during the last three(3) financial years for which the audited accounts are available shall not be less than Rs **1,07,21,888[Rupees OneCrore Seven Lakh Twenty One ThousandEight Hundred and Eighty Eight only]**.
- c. Net Worth at the end of last financial year shall be positive.

9.2. **[Non-statutory documents]**:-The bidder shall upload, as part of his techno-commercial bid, documents establishing the bidder's qualifications to execute the Order to the satisfaction of the WBSETCL. All documents required to establish bidder's financial and technical qualification must be submitted as part of techno-commercial bid. In particular, the following documents need to be uploaded by the bidder:

- a. Documentary evidence regarding category of the manufacturer (Micro/ Small/ Medium/ Large) like Registration Certificate issued by SSI/ NSIC/ Directorate of Industries etc.
- b. If the bidder is an authorized dealer/supplier/ sole selling agent/Indian subsidiary of a foreign manufacturer, or the original manufacturer supplies the Equipment / Materials through a dealer, supplier, sole selling agent in India or Indian subsidiary, an authorisation letter from such original manufacturer needs to be furnished by the bidder. **[Not applicable in the instant tender]**.
- c. List of purchase order references for similar supplies in the past five (5) years with copies of un-priced/priced purchase orders and execution status of each order supported by duly acknowledged delivery challans or excise duty gate passes or, client's certificate. **[Applicability up to the extent of meeting Technical QR]**.
- d. Confirmation regarding availability of in-house inspection/ testing facilities or access through other government approved agencies for performing inspection/ testing.
- e. Performance Certificates from the user for successful operation of similar equipment. **[Applicability up to the extent of meeting Technical QR]**.
- f. Copies of Type Test Certificate of the Equipment / Materials included in the scope of supply as per relevant IS/ IEC. **[Applicability up to the extent of meeting Technical Specification of the Tender]**
- g. Audited Annual Accounts of the company for the last five (5) years (in case of companies)

or

IT Return duly acknowledged by the tax department for the last five (5) years (in case of bidders other than companies).

**[Applicability up to the extent of meeting Financial QR]**

- h. Copies of TAN Card, Registration Certificate (Form GST REG - 06) issued under Goods and Services Tax Laws.
- i. Registered Deed of partnership Firm / Article of Association & Memorandum

9.3. **[Statutory documents]**:-In addition to above, the bidder shall also be required to meet the eligibility conditions and upload a scanned & digitally signed copy of Power of Attorney in favour of Signatory of the Bid as per Annexure: 4 OR a valid General Power of Attorney in favour of Signatory of the Bid, An Affidavit regarding Eligibility (duly notarized) as per Annexure: 6 of Section V-A of the bidding documents & properly filled other Applicable Annexures (1-12) and Filled up Guaranteed Technical Particulars Format, if provided with the Technical Specification.

**N.B.: The Original Power of Attorney in favour of Signatory of the Bid as per Annexure: 4 OR a valid General Power of Attorney in favour of Signatory of the Bid (duly notarized) and an Affidavit regarding Eligibility (duly notarized) as per Annexure: 6 of Section V-A of the bidding documents shall be submitted physically in a sealed envelope to the Office of The Chief Engineer, Procurement Department, WBSETCL under sealed cover on or before the scheduled date & time as specified above.**

9.4. Notwithstanding anything stated herein, WBSETCL reserves the right to inquire and review the bidder's capability and capacity to supply the Equipment / Materials.

10.0 WBSETCL reserves the right to accept or reject any bid partly or fully or cancel the bidding process without assigning any reasons thereof and in such case no bidder shall have any claim arising out of such action.

#### 11.0 Delivery Schedule

The delivery schedule given hereunder is inclusive of the period required for conducting type tests, if so required by the WBSETCL.

<i>Sl. No.</i>	<i>Quantity of Equipment / Materials</i>	<i>Delivery Schedule</i>
1.	<b>67 nos Computers as detailed in BOQ Technical Specification</b>	Ordered items must be delivered at WBSETCL, Vidyut Bhavan, <b>within 21 days from receipt of the order.</b>  Hours of delivery: On week days between 11 AM to 5 PM except Saturday, Sundays & Govt. Holidays.

#### 12.0 Place of delivery

<i>Sl. No.</i>	<i>Description of Equipment / Materials</i>	<i>Quantity</i>	<i>Name and address of the consignee</i>	<i>Place of delivery</i>
1.	<b>67 nos Computers as detailed in</b>	67	Office of the Head (Information Technology), WBSETCL  <i>Communication Address: 8<sup>th</sup></i>	Vidyut Bhawan, Salt Lake, Sector II, DJ Block, Kolkata 700098



	<b>BOQ and Technical Specification</b>		<p><i>Floor, A Block, WBSETCL, Bidyut Bhawan, Kolkata 700098.</i></p> <p><i>Contact No. 9434910143 (Project Lead – IT, WBSETCL)/ 9932703413 (DE-IT, WBSETCL)</i></p>	
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Notwithstanding the details of consignees mentioned above, the WBSETCL reserves the right to make modification in the above details at the time of issuing Delivery Instructions (DI).

13.0 Address for seeking any clarifications on the bid documents:

The Chief Engineer (Procurement),

WEST BENGAL STATE ELECTRICITY TRANSMISSION COMPANY LIMITED

*CIN: U40101WB2007SGC113474*

*Regd. Office: Vidyut Bhavan (10<sup>TH</sup> Floor), Block- 'B', Bidhannagar, Block-DJ, Sector-II: Kolkata: 700 091*

*Ph No: (033) 2359-1956; Fax: (033) 2359-1894;*

*E-mail for pre-bid queries:-[prebidqueries@gmail.com](mailto:prebidqueries@gmail.com)*

*Website-[www.wbsetcl.in](http://www.wbsetcl.in)*

*GSTIN of WBSETCL:19AAACW6952G1Z0*