WEST BENGAL STATE ELECTRICITY TRANSMISSION COMPANY LIMITED

Tender Documents for

"Supply& Delivery of Desktop Computer and other Computer Accessories for different units under Midnapore Area Office, WBSETCL"

NIT No. MAO/2024-25/07 Date: 06.08.2024

Section I -V

I. Notice Inviting Tender (NIT)
II. Instruction to Bidders (ITB)
III. General Purchase Conditions (GPC)
IV. Technical Specifications
V. Annexures

WBSETCL

Office of the Area Manager: Midnapore Area Office

1st Floor, Administrative Building, Midnapore 220 KV Sub-Station Complex,
Dharma,P.O. – Midnapur,
Dist.- Paschim Medinipur, WB, PIN – 721 101, e-mail:
midnaporeareaoffice@gmail.com

N.B: These documents are meant for the exclusive purpose of bidding against this NIT and shall not be transferred, reproduced or otherwise used for purposes other than that for which they are specifically issued.

Contents: -

Section I - NOTICE INVITING e-TENDER **4**

Section II - INSTRUCTION TO BIDDERS Error! Bookmark not defined.

ITB. 1. Responsibility of bidders **Error! Bookmark not defined.**

ITB. 2. Clarifications on bidding documents **Error! Bookmark not defined.**

ITB. 3. Amendment of bidding documents **Error! Bookmark not defined.**

ITB. 4. Right to split Order **Error! Bookmark not defined.**

ITB. 5. Language of the bid **Error! Bookmark not defined.**

ITB. 6. Documents constituting the bid **Error! Bookmark not defined.**

ITB. 7. Cost of bidding **Error! Bookmark not defined.**

ITB. 8. Bid Prices **Error! Bookmark not defined.**

ITB. 9. Price Variation **Error! Bookmark not defined.**

ITB. 10. Period of validity of bids **Error! Bookmark not defined.**

ITB. 11. Bid Security **Error! Bookmark not defined.**

ITB. 12. Submission of bids **Error! Bookmark not defined.**

General guidance for e-Tendering: **Error! Bookmark not defined.**

ITB. 13. Deadline for Submission of bids **Error! Bookmark not defined.**

ITB. 14. Withdrawal of bids **Error! Bookmark not defined.**

ITB. 15. Bid Opening **Error! Bookmark not defined.**

ITB. 16. Clarification on bids **Error! Bookmark not defined.**

ITB. 17. Correction of arithmetical errors in price bid **Error! Bookmark not defined.**

ITB. 18. Delivery Schedule **Error! Bookmark not defined.**

ITB. 19. Procedure of Evaluation of bids **Error! Bookmark not defined.**

ITB. 20. Purchase Order **Error! Bookmark not defined.**

ITB. 21. Variations **Error! Bookmark not defined.**

ITB. 22. Corrupt or Fraudulent Practices **Error! Bookmark not defined.**

ITB. 23. WBSETCL's right to accept any bid, and to reject any or all bids**Error! Bookmark not defined.**19

Section III- GENERAL PURCHASE CONDITIONS Error! Bookmark not defined.**0**

GPC.1. Definitions **Error! Bookmark not defined.**

GPC.2. Governing Law **Error! Bookmark not defined.**

GPC.3. Disputes **Error! Bookmark not defined.**

GPC.4. Terms and Procedure for Payment **Error! Bookmark not defined.**

GPC.5. Specifications and Drawings **Error! Bookmark not defined.**

GPC.6. Performance Guarantee **Error! Bookmark not defined.**

GPC.7. Taxes, Duties and Other Levies **Error! Bookmark not defined.**

GPC.8. Patent rights & Royalties **Error! Bookmark not defined.**

GPC.9. Design and Engineering **Error! Bookmark not defined.**

GPC.10. Quality Assurance Plan **Error! Bookmark not defined.**
GPC.11. Packing **Error! Bookmark not defined.**
GPC.12. Inspection & Testing **Error! Bookmark not defined.**
GPC.13. Delivery **Error! Bookmark not defined.**
GPC.14. Removal of rejected Items / Materials and replacement **Error! Bookmark not defined.**
GPC.15. Risk Purchase **Error! Bookmark not defined.**
GPC.16. Liquidated Damages **Error! Bookmark not defined.**
GPC.17. Defects Liability **Error! Bookmark not defined.**
GPC.18. Compliance of regulations **Error! Bookmark not defined.**
GPC.19. Force Majeure **Error! Bookmark not defined.**
GPC.20. Termination **Error! Bookmark not defined.**
GPC.21. Assignment **Error! Bookmark not defined.**
Section IV – TECHNICAL SPECIFICATIONS Error! Bookmark not defined.**7**

Section I - NOTICE INVITING e-TENDER

West Bengal State Electricity Transmission Company Limited
(A Govt. of West Bengal Enterprise)
CIN: U40101WB2007SGC113474

Office of the Area Manager: Midnapore Area Office

1st Floor, Administrative Building, Midnapore 220 KV Substation Complex, Dharma, P.O. – Midnapur,Dist.- Paschim Medinipur, WB, PIN – 721 101, e-mail: midnaporeareaoffice@gmail.com

ABRIDGEDNOTICE INVITING e-TENDER

NIT No. MAO/2024-25/07 Date: 06.08.2024

Midnapore Area Office of WBSETCL invites e- tender for "Supply& Delivery of Desktop and other Computer Accessories for different units under Midnapore Area Office, WBSETCL." Interested bidders may obtain bidding documents by registering themselves to the e-tendering portal (https://wbtenders.gov.in or https://etender.wb.nic.in) and can download the bidding documents from **06.08.2024 at 06.00 pm.** and shall be submitted (online) up to **3:00 P.M. of 09.09.2024**

Detailed NIT may also be seen & downloaded from WBSETCL website (www.wbsetcl.in).

WEST BENGAL STATE ELECTRICITY TRANSMISSION COMPANY LIMITED

(A Govt. of West Bengal Enterprise)

Office of the Area Manager: Midnapore Area Office

1st Floor, Administrative Building, Midnapore 220 KV Substation Complex, Dharma,
P.O. – Midnapur,Dist.- Paschim Medinipur, WB, PIN – 721 101, e-mail:
midnaporeareaoffice@gmail.com

DETAILED NOTICE INVITING TENDER

For

"Supply & Delivery of Desktop and other Computer Accessories for different units under Midnapore Area Office, WBSETCL."

NIT No. MAO/2024-25/07 Date: 06.08.2024

WBSETCL invites single stage double folder bids from eligible and qualified bidders through e-tender for procurement of IT articles as follows:

1. BRIEF SCOPE OF WORK:

"Supply& Delivery of Desktop and other Computer Accessories for different units under Midnapore Area Office, WBSETCL"

Detailed Specifications, scope of supply and terms and conditions of supply are given in the bidding documents, which are available at the online e-tendering portal **https://wbtenders.gov.in**or**https://etender.wb.nic.in** as per the following schedule:

Bidding document No	**NIT No. MAO/2024-25/07 Date: 06.08.2024**
Name of work	"Supply & Delivery of Desktop and other Computer Accessories for different units under Midnapore Area Office, WBSETCL"
Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	06.08.2024
Documents download start date (Online)	06.08.2024 at 06.00 pm.
Last Date of uploading of Pre-Bid Quarries	13.08.2024 at 3.00pm
Pre-Bid Meeting to be held at	20.08.2024 at 3.00 pm
Bid submission start date (On line)	22.08.2024 from 09.00 am
Bid Submission closing (On line)	09.09.2024 up to 3:00 P.M.
Last Date of submission for the Bid security/Earnest Money Deposit in original (Off line)	10.09.2024 up to 03.00 PM at Midnapore Area Office, WBSETCL
Opening of Techno-commercial bid (Online)	11.09.2024 at 03.00 PM
Opening of price bid	To be intimated later
Bid validity	90 days from the next date of bid opening.
Delivery Time	30 days from the date of placement of LoA.
EMD	Rs. 6300/- (Rupees Six Thousand Three Hundred only)

Downloading the bidding documents shall not automatically construe that the bidder fulfils the Qualifying Requirements which shall be determined during bid evaluation based on data/documents uploaded by the bidder

All bids must be supported by **bid security (EMD)** for an amount of **Rs. 6300/- (Rupees Six Thousand Three Hundred only)** in the form of Demand Draft /pay order drawn in favour of **"MIDNAPORE AREA OFFICE WBSETCL"** from any scheduled commercial bank, payable at Midnapore,

Bidders must submit the Bid security physically within the stipulated date as above at the **Office of the Area Manager, Midnapore Area Office**, and also to be documented along with the bid and submitted online. Non submission of the acceptable bid security as specified here, in a sealed cover or submission of bid security of inadequate value shall be rejected by the WBSETCL and in such cases bids shall be considered as non-responsive.

Bid shall be rejected by WBSETCL if the bidder fails to submit original Demand Draft /Pay order against Earnest Money Deposit (EMD) physically to the Office of the Area Manager, Midnapore Area Office under sealed cover on or before the scheduled date & time as specified above.

2. QUALIFYING REQUIREMENTS FOR BIDDERS:

Following shall be the qualification requirements:

2.1 Technical qualifying requirement:

a) The bidder should have the past experience of executing **similar nature of work such as supply of same types of items of value not less than Rs. 3.78 lakh** (excluding taxes) in the preceding 5(five) financial years under Central/State Government, or reputed utilities of PSUs or any reputed private organization.
b) The bidder should be an authorized dealer or manufacturer of the Items, a valid authorization letter/ dealership certificate needs to be furnished by the bidder.

2.2 Financial qualifying requirement:

Financial QR for the tender is as follows:

Net Worth:	Net Worth should be positive.
Liquid Asset:	Bidder should have liquid assets **Rs. 1.57 Lakhs. (L.A)** and/or evidence of access to or availability of credit facilities of equivalent amount.
MAAT:	The Minimum Annual Average Turnover (MAAT) for the best three financial years out of the last five financial years for which the audited accounts are available Shall not be less than **Rs.9.45 Lakh**.

Note:

i) MAAT: Minimum average annual turnover for the best three years out of the last five financial years.

ii) Liquid Asset' shall be as per the last audited accounts available.

3. The bidder shall furnish, as part of his bid, scanned copies of documents to be uploaded for establishing the bidder's qualifications. In particular, the following documents need to be uploaded by the bidder:

i. List of contracts for similar Works and services executed in the past three years with copies of LOAs and execution status of each contract supported by client's certificate.

ii. Audited Annual Accounts of the company for the last three (3) years (in case of companies)

or

IT Return duly acknowledged by the tax department for the last three (3) years (in case of bidders other than companies)

iii. **Copies of PAN and/or TAN Card, Registration Certificate (Form GST REG - 06) issued under Goods and Services Tax Laws.**

4. In addition to above, the bidder shall also be required to meet the eligibility conditions and submit a declaration as per Annexure: 5 of Section VI-A of the bidding documents.

5. Notwithstanding anything stated herein, WBSETCL reserves the right to inquire and review the bidder's capability and capacity to execute the Works and services

6. WBSETCL reserves the right to accept or reject any bid partly or fully or cancel the bidding process without assigning any reasons there for and in such case no bidder shall have any claim arising out of such action.

7. Address for seeking any clarifications on the bid documents:

Office of the Area Manager: Midnapore Area Office
(A West Bengal Government Enterprise)
Midnapore Area Office
1st Floor, Administrative Building,
Midnapore 220 KV Substation Complex, Dharma,
P.O. – Midnapur, Dist.- Paschim Medinipur, WB, PIN – 721 101,
e-mail: midnaporeareaoffice@gmail.com