



WBSETCL

# WEST BENGAL STATE ELECTRICITY TRANSMISSION COMPANY LIMITED

(A Govt. of West Bengal Enterprise)

Registered Office: Vidyut Bhavan, Block - DJ, Sector - II, Bidhannagar, Kolkata - 700 091

CIN: U40101WB2007SGC113474, Website: [www.wbsetcl.in](http://www.wbsetcl.in)

## RECRUITMENT NOTIFICATION

(EMPLOYMENT NOTIFICATION NO.: REC/2018/05)

### IMPORTANT DATES:

1. Commencement of online registration - 27.06.2018
2. Last date for receipt of online applications - 17.07.2018

### REQUIRES:

1. Assistant Manager (Corporate Communication)
2. Junior Executive(Stores)
3. Junior Engineer (Elec.) Gr.-II
4. Technician Gr. III

## COMPANY'S PROFILE

West Bengal State Electricity Transmission Company Limited, a wholly owned Govt. of West Bengal Enterprise having a Turnover exceeding ₹1200 Crore and operating through its Registered and Corporate Office at Vidyut Bhavan, Salt Lake, Kolkata along with its 29 Area Offices, 08 Field Zonal Offices and 14 Testing Area Offices, spread across the state of West Bengal, invites online application from the eligible Indian Citizens to fill-up the following posts.

## DETAILS OF THE POSTS

POST CODE	NAME OF THE POST	NO. OF POST	PAY SCALE	MINIMUM ESSENTIAL QUALIFICATION	GROSS REMUNERATION PER MONTH AT ENTRY LEVEL
01	Assistant Manager (Corporate Communication)	01	<b>PB-4</b> ₹15600/- - ₹ 39100/- Grade Pay of ₹5400/-	Graduate in any discipline plus 2 years' full time Post Graduate Degree in Public Relations / Journalism / Mass Communication from any University recognized by UGC/ One year full time PG Diploma in Mass Communications / Public Relations / Journalism from Indian Institute of Mass Communication.	₹ 52650/-
02	Junior Executive (Stores)	20	<b>PB-3</b> ₹9300/- - ₹34800/- Grade Pay of ₹4700/-	Graduate in any discipline from a "UGC" recognized university with a. 1 year PG Diploma in Logistics OR b. 1 year PG Diploma in Material Management OR c. 1 year PG Diploma in Logistics & Material Management OR d. 1 year PG Diploma in Supply Chain Management OR e. 1 year PG Diploma in Logistics & Supply Chain Management from any University recognized by UGC/Institute approved by AICTE	₹ 35500/-

				OR Graduate in any discipline from a "UGC" recognized university with 1 year PGDBM with specialization in Logistics / Material Management / Supply Chain Management.	
03	Junior Engineer(E) Gr.-II	163	<b>PB-2</b> ₹6300/- - ₹20200/- & Grade Pay of ₹4400/- <i>[with higher initial start at ₹9000/- in the Pay Band]</i>	Passed Full time 3 years' Diploma in Electrical Engineering from recognized Institute / College duly recognized by W.B. State Council of Tech. Education.	₹ 34030/-
04	Technician Gr.-III	116	<b>PB-2</b> ₹ 6300/- - ₹20200/- & Grade Pay of ₹2600/-	Madhyamik or equivalent plus Trade Certificate under NCTVT from any Govt. ITI under Director of Industrial Training, Govt. of West Bengal in the trade of Wireman / Electrician.	₹ 22605/-

**Note:**

Degree from Open University / Private University / Distance Learning mode / Part time / Sandwich Course shall not be considered.

## CAREER PROSPECT

The Company offers professional work environment with modern technology & system. The Company is in the process of modernizing and updating its activities with IT enabled services. It offers time bound / vacancy based promotion to the employees with higher responsibility depending upon their sincerity, initiative and merit.

The selected candidates shall undergo extensive orientation / on-the-job and class room training in the Company's training centre / establishments during the period of probation. On successful completion of probation, they may be confirmed under the Company as per rules.

## COMPENSATION / PAY

In addition to Basic Pay & Grade Pay, the posts also carry DA, HRA, Medical Allowance, Electricity Allowance, Hill Compensatory Allowance, LTC / HTC, EPF, Gratuity, Benefits for Indoor treatment in leading hospitals for Self & Dependents, Leave Encashment, Children Education Expenses and other allowances as per the Rules of the Company.

## AGE LIMIT & RELAXATION

The age of the applicant should be between 18 to 27 years as on 01.01.2018. Age relaxation for SC/ST and OBC-A/B candidates will be 5 years and 3 years respectively. Ex-Serviceman candidate will get age relaxation according to the applicable rules. **SC / ST / OBC-A & B candidates from the states other than West Bengal shall be treated as General Candidates. PWD candidates will get Age relaxation up to 45 years of age.** The limits of date of birth to be eligible to apply are mentioned below:

LOWER LIMIT OF DATE OF BIRTH (Born on or before)	UPPER LIMIT OF DATE OF BIRTH (Born on or after)			
	UR	SC/ST	OBC-A/B	PWD
01.01.2000	01.01.1991	01.01.1986	01.01.1988	01.01.1973

## RESERVATION

Reservation for all posts will be made as per the guidelines issued by the Govt. of West Bengal time to time. **SC / ST / OBC-A & B candidates from the states other than West Bengal have to apply as General Candidate.** The vacancy against Exempted Category will be filled up as per the Rules of the Govt. of West Bengal.

The category wise vacancy positions in respect of different posts as mentioned above are as follows:

Sl. No.	Name of the Post	UR	UR (EC)	UR (Ex S)	UR (MS)	UR (PH)	OBC-A	OBC-A(EC)	OBC-A (Ex. S)	OBC-B	OBC-B(EC)	OBC-B (Ex. S)	SC	SC (EC)	SC (Ex. S)	ST	ST (EC)	ST (Ex. S)	Total
1	Assistant Manager (Corporate Communication)	01	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	01
2	Jr. Executive (Stores)	03	01	--	--	01	02	01	--	02	01	--	05	02	--	02	--	--	20
3	Jr. Engineer(E) Gr.-II	38	22	05	03	04	27	15	--	07	03	--	20	08	04	05	02	--	163
4	Technician Gr.-III	15	08	02	01	02	14	06	--	11	04	--	25	14	03	07	04	--	116
	<b>Total</b>	<b>57</b>	<b>31</b>	<b>07</b>	<b>04</b>	<b>07</b>	<b>43</b>	<b>22</b>	<b>--</b>	<b>20</b>	<b>08</b>	<b>--</b>	<b>50</b>	<b>24</b>	<b>07</b>	<b>14</b>	<b>06</b>	<b>--</b>	<b>300</b>

## RESERVATION FOR MERITORIOUS SPORTS PERSONS

The Recruitment of Sports persons against reserved vacancy shall be restricted only to the following sports events:

- 1) Football; 2) Cricket; 3) Athletic; 4) Badminton; 5) Table Tennis;

In order to be eligible, the applicant must produce requisite certificates issued by the respective Competent Authorities in the format as applicable in terms of **Govt. of West Bengal Notifications** and as shown below:

Level	COMPETENT AUTHORITY
International Competition	Secretary of the National Federation/National Association of the Sports concerned.
National Competition	Secretary of the State Association of the Sports concerned.
Inter-University Tournament	Dean/Director of Sports or other officer in overall charge of Sports of the University concerned.
National Sports / Games for School Education	Director or Deputy Director in overall charge of Sports/Games for Schools in the Directorate of School Education, West Bengal.

The following categories of Meritorious Sportspersons shall be given preference in recruitment.

- a) Those who have represented West Bengal or India in a National or International Competition in sports discipline mentioned above.
- b) Those who have represented a University in an Inter-University Tournament conducted by Inter-University Sports Board in any Sports discipline mentioned above.
- c) Those who have represented State School Teams in National Competition for Schools conducted by all India School Games Federation in any sports discipline mentioned above.

## DEFINITION OF PERSONS WITH DISABILITIES

Under Section 33 of the Persons with Disabilities (Equal Opportunities, Protection of Right and Full Participation) Act 1955 only such persons would be eligible for reservation who suffers from not less than 40% of relevant disability and are certified by a Medical Board constituted by the Central/State Govt.

Accordingly, candidates with the following disabilities are eligible to apply. Candidates claiming such benefits should produce certificate in original (issued by the Competent Authority on or before the last date of online submission of application in the prescribed format available at the end of this advertisement) in support of their claim at the time of Interview/at any stage of the process if allotted to

any of the Participating Organizations. Persons with Disabilities will have to work in Branches/Offices as identified by the respective Participating Organization.

### *Visually Impaired (VI)*

Blindness refers to condition where a person suffers from any of the following conditions namely (i) Total absence of sight, (ii) Visual acuity not exceeding 6/60 or 20/200 (Snellen) in the better eye with correcting lenses, (iii) Limitation of the field of vision subtending in angle of 20 degrees or worse.

Low vision means a person with impairment of visual functionality even after treatment or standard refractive correction but who uses or is potentially capable of using vision for the planning of execution of a task with appropriate assistive device.

### *Deaf & Hearing Impaired (HI)*

The deaf are those persons in whom the sense of hearing is non-functional for ordinary purposes of life i.e., total loss of hearing in both ears. They do not hear; understand sounds at all even with amplified speech. Hearing impairment means loss of sixty decibels or more in the better ear in the conversation range of frequencies.

### *Orthopedically Challenged (OC)*

Only those Orthopedically Challenged candidates who have locomotor disability or cerebral palsy with locomotor impairment of minimum of 40% and only those who fall in the following categories are eligible to apply:

BL - Both legs affected but not arms

OA - One arm affected (R or L):- a) Impaired reach; b) Weakness of grip; c) Ataxia

OL - One leg affected (R or L)

MW - Muscular weakness and limited physical endurance.

## **OTHER CONDITIONS**

The candidates will be appointed provisionally after being found medically fit. They are required to furnish a bond of ₹ 1,00,000/- in respect of the post codes 01 and of ₹ 50,000/- for the remaining posts at the time of joining the Company and are required to serve the Company for a minimum period of 4 years from the date of joining including the Probation Period.

All positions are transferable anywhere in West Bengal. Selected Candidates will be appointed in the regular Pay Band, initially on probation for a period of **one year**.

Candidates must have the ability to read, speak and write in **BENGALI/NEPALI** language.

## **MODE OF SELECTION**

Selection for all posts will be made on the basis of performance in Written Test and Interview. Both the Written Test and the Interview will be held in **Kolkata** only. Candidates called for Written Test / Interview shall not be entitled to reimbursement of travelling expenses.

## SCHEME OF EXAMINATION

The segments wise mark distribution of the written examination will be as follows:

POST NAME	TOTAL MARKS	TOTAL TIME	DOMAIN MARKS (PART - A)	GENERAL APTITUDE (PART - B)	ENGLISH TEST (PART - C)	BENGALI / NEPALI TEST (PART - D)
Assistant Manager (Corporate Communication) / Jr. Executive (Stores) / Jr. Engineer (E) Gr.-II / Technician Gr.-III	100	90 minutes	60	20	15	05

**Medium of Examination:** English

**Marks per question:** 1 (one)

**No. of answer Options:** 4 (A, B, C, D)

**Negative marking:** 1 (one) mark will be deducted for every 3 (three) wrong answers.

**MINIMUM QUALIFYING MARKS:**

- **Minimum Qualifying marks considering all parts in the MCQ Type Test:**

40% for UR & OBC-A/B

35% for SC

30% for ST

30% for PH

- **Minimum Qualifying marks in English & Bengali / Nepali papers:**

For all posts, a candidate will have to score a minimum of 05 (five) out of allotted 20 Marks in Part C and D of the MCQ Type Test.

**Total Marks in the Interview:** 25 (Twenty Five)

## HOW TO APPLY

Candidates must ensure that they possess requisite qualifications, as shown above in the Details of the Posts and fulfill all the required criteria before applying for the post.

Eligible candidates will be required to apply online only from **27.06.2018 to 17.07.2018** and no other mode of application shall be accepted. Before applying online, applicants must ensure that they have with them a valid E-mail ID, an active Mobile Number, all essential Educational Certificates, Caste Certificate, Physically Handicapped Certificate issued by medical board with not less than 40% disability, Sports Certificate (if seeking reservation under respective category), Experience details/Certificate and Proof of Identification.

The detail procedure of submitting online application is as follows:

- Click on the **“Career”** link of our Website: [www.wbsetcl.in](http://www.wbsetcl.in) and then click on **“Apply online”** under the notification no. : **REC/2018/05**
- First time users will have to get themselves registered by clicking on **“New Registration”** and providing the requisite information. Applicants must ensure that they enter all details marked as mandatory (\*), otherwise they will not be able to proceed further. After providing the desired information, click on **“Save and Edit”** button, upon which the filled up information will be visible and the applicant will be allowed to edit / make any change in the application form. After being fully satisfied with entry details filled in the online application form, the applicant need to click on **“Submit”** button.
- After submission, Registration No. and Password will be generated and sent to the Applicants via SMS and E-mail to the Mobile Number and E-mail Id, provided by them.
- The applicants will have to login using the Registration No. and Password for uploading of scanned copy of coloured photograph and signature. The size of Photograph and Signature should be up to 50 KB and 20 KB respectively in JPG or JPEG formats only. The system will not accept any size above the mentioned sizes and different format other than JPG and JPEG. Applicant has to make sure that the photograph and the signature are scanned in good quality and not taken by mobile. After successful upload of photograph and signature the applicant need to click on **“Submit”** button, which will direct him / her to the Payment page, if applicable.
- The applicants, who are exempted from payment of the Application Fees, will be able to take print out of the Registration Slip by clicking on the **“Print Registration Slip”** button. The other candidates will have to pay the required Application Fee following the procedure as mentioned in the **‘APPLICATION FEE & MODE OF PAYMENT’** segment. After successful payment applicant need to enter the **SB Collect Reference Number** and Date of Payment in the **Fee Payment** page with utmost accuracy and click on **“Submit”** button, after which they can proceed to take the print out of the Registration Slip.
- For any query, the applicants may send their queries to the Email Id or contact at the WBSETCL helpline number mentioned at the end of this Notification.



## APPLICATION FEE & MODE OF PAYMENT:

The Unreserved, OBC-A, OBC-B and Ex-Serviceman (UR / OBC-A & OBC-B) candidates are required to pay non-refundable Application Fee of ₹ 400/- (**Rupees Four Hundred only**) for the post under **Post Code 1** and ₹ 250/- (**Rupees Two Hundred and Fifty only**) for the posts under **Post Code 2 to 4**. SC and ST candidates are exempted from deposition of Application Fees. PWD candidates who intend to apply for the posts under **Post Code 2 to 4** are also exempted from deposition of Application Fees. All applicable commission levied by the banker is to be remitted by the applicant.

State Bank of India (SBI) has been authorized to collect the application fee through SBCollect facility only. Candidates may make payments through **ONLINE or OFFLINE modes** while filling the application form. A summarized process flow is given below:

**STEP 1:** Candidates, upon clicking on "**Click here for Payment of Application Fee**", shall be directed to SBCollect facility, using which eligible candidates can make payment of application fees through (a) Debit Card(s) / Credit Card (s) / Internet Banking of all domestic banks & financial institution or (b) Bank Challan on clicking on SBI Branch option.

**STEP 2:** The applicant will be required to enter / select a few information and proceed for payment. He / she will have to choose the mode of payment. In the **Online mode of payment**, upon successful submission of the application fee, e-receipt will be generated containing a unique **SBCollect Reference No.**, which is to be recorded by the applicant for future reference. The payment of application fees through Online mode can be made till **17.07.2018 (11:45 P.M.)**. Please note that payment by using Debit/Credit Cards will not be available between 11:30 P.M. IST and 00:30 A.M. everyday.

On the other hand, upon clicking on "**SBI Branch**" option i.e. **Offline mode of payment**, a two part challan will be generated and candidates will have to take a print out of the challan and visit any branch of SBI for deposition of cash. The system generated Challan is to be used for depositing money at any SBI branch, after which the unique **SBCollect Reference No.** will be generated. Candidates can make payment of application fee through OFFLINE mode before the close of the banking hours on **17.07.2018** only.

**STEP 3:** The applicant will have to return to the WBSETCL Careers website and re-login to input the Payment Details before the closing date of registration and take the print out of the Registration Slip.

Candidature of any applicant so registering oneself at the WBSETCL **Careers** portal but subsequently failing to deposit application fee within midnight of **17.07.2018** shall be summarily rejected. Candidates are required to complete the entire process of submission of application and deposition of application fee to the bank within the aforesaid time and date positively. Application Fee shall not be collected by any other mode. Fee once paid shall not be refunded under any circumstances. Candidates are, therefore, requested to verify their eligibility before paying the Application Fee.

## GENERAL INSTRUCTIONS

- Candidates are requested to ensure that they fulfil the Eligibility Criteria on the date of eligibility i.e. as on **01.01.2018**.
- While applying for the above posts, the applicant must ensure that he / she fulfills the eligibility criteria including academic and professional qualifications as per the NOTIFICATION and other norms mentioned above as on the specified dates. In case it is detected at any stage of recruitment / selection that a candidate does not fulfill the eligibility norms and / or that he / she has furnished any incorrect / false / wrong information or has suppressed any material fact(s), his / her candidature will automatically stand cancelled. If any of the above shortcoming(s) is / are detected even after appointment, his / her services are liable to be terminated.
- Category i.e. SC / ST / OBC(A) / OBC(B) / Physically Challenged / Ex-Serviceman / Meritorious Sportspersons once entered at the time of online registration shall not be allowed to be changed under any circumstances and no benefits of other category will be admissible later on.
- Wherever SGPA/DGPA/CGPA or letter grade in a degree is awarded, equivalent percentage of marks should be indicated in the application (online) as per norms adopted by University / Institute.
- Candidates employed in **Govt. Departments / PSUs / Autonomous Bodies** have to produce **No Objection Certificate** at the time of interview otherwise their candidature may be cancelled at that stage.
- Application Form not properly filled in or incomplete in any respect or without requisite documents would be summarily rejected. Intentional suppression of any material fact will also be similarly dealt with.
- Fees once paid will not be refunded under any circumstances. No other mode like Postal Order/Pay Order/Demand Draft etc. for submission of application fees will be accepted.
- One Candidate can apply for one post only under this notification. Candidates applying for more than one post will not be considered as Written Test for all the post will be held on same day.
- This is to be noted that mere submission of application or receipt of Admit Card / Call Letter or appearance in examination does not guarantee selection / appointment in the respective post. Selection of candidates will be made strictly based on merit position, available vacancy, verification of original documents / certificates and medical test.

- All information regarding examination schedule / admit card / interview call letters etc. shall be provided through e-mail or uploading on WBSETCL's website or via SMS. The responsibility of receiving, downloading and printing of admit card / interview call letter / any other information shall be of the applicants only. Candidates are advised to check their Email / SMS and visit WBSETCL's website ([www.wbsetcl.in](http://www.wbsetcl.in)) regularly. **WBSETCL will not be responsible for any loss of email due to invalid / wrong e-mail ID provided by the applicant or for delay / non receipt of information if a candidate fails to access his / her mail / website in time.**
- The E-mail ID & Mobile number should be kept active till the completion of this recruitment process. Mobile No. & E-mail ID once given cannot be changed by the applicant under any circumstances.
- WBSETCL shall take no responsibility in case of failure in registration, failure to download Admit Card / Call Letter for appearing in the various stages of selection test.
- Issuing of Call Letters & subsequent test will be purely provisional without Verification of Documents. During the time of verification if it is found that any candidate does not fulfill the eligibility criteria, his candidature will stand cancel. Candidates called for Interview will be required to produce all original documents i.e. Age Proof, Proof of Essential Educational Qualification, Caste Certificate (if applicable) etc.
- Request for change of examination centre will NOT be entertained under any circumstances whatsoever.
- Candidates will be allowed to appear for the Written Test only with Admit Card.
- Mobile Phone, Scanner, Pager & Other IT Gadgets are strictly prohibited inside the Examination Centre of WBSETCL. At the time of Examination if any candidates found with these instruments than his / her candidature will stand cancelled whatever reasons may be.
- For every 3(three) incorrect response 1(one) mark would be deducted and if, more than one answer darkened against one question will be treated as incorrect / invalid response / answer. All questions will have to be answered on specially machine designed gradable answer sheets (OMR answer sheet). Answers are to be marked using blue / black ball point pen only on the 'OMR answer sheet'.
- **Canvassing in any form shall disqualify the applicants.**
- Candidates can take their Question Booklet along with Duplicate Carbon Copy of the OMR for further reference after completion. Before leaving Examination Centre, the applicant should make sure that the signature of the WBSETCL representative, the invigilator & candidate's own signature are incorporated in the OMR sheet. If not then may please bring it to the notice of the room invigilator.

- In case of tie in score (combined) for any post, for determining merit position under this Notification, the following methods will be adopted by WBSETCL:
  - a) In case of two or more candidates scoring equal marks (combined), the candidate senior in age will be given preference.
  - b) If the aggregate/combined marks and also the date of birth be same, the candidate scoring higher in written examination will be given preference.
- **WBSETCL reserves the right to cancel / restrict / enlarge / modify / alter the Recruitment Process, if needed, without issuing any further notice or assigning any reason therefore.**
- **Court of jurisdiction for any dispute will be restricted to Kolkata only.**

### SPECIAL MESSAGES TO THE APPLICANTS

- **They are advised to consult only official website of WBSETCL i.e. [www.wbsetcl.in](http://www.wbsetcl.in).**
- **They should beware of FAKE websites put-up by unscrupulous elements / touts.**

During the registration process if you face any difficulties, please contact at the Helpline Number or mail your queries to the E-mail Id given below:

**E-Mail ID** : **helpdesk@wbsetclonline.co.in**  
**Helpline No.** : **7044619613 / 7044619616 / 7044619101**  
**Timing** : **Monday to Friday - 10:00 a.m. to 5:00 p.m.**  
**Saturday - 10:00 a.m. to 1:00 p.m.**  
**Closed on Sundays and Holidays**