



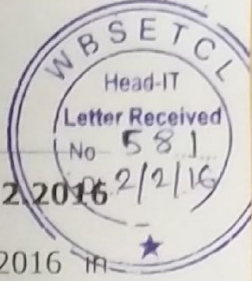
WBSETCL

West Bengal State Electricity Transmission Co. Ltd.

(A Govt. of West Bengal Enterprise)

CORPORATE HR&A DEPARTMENT

Registered Office: Vidyut Bhavan, Block-DJ, Sector-II, Bidhannagar, Kolkata-700091



CIRCULAR NO. 01/2016

Dated: 01.02.2016

Annual Manpower Statements (Establishment Returns) as on, 01.01.2016 in respect of all units of the company were obtained in terms of Circular No. 22/ 2015 dtd. 02.12.15. But, during processing of those reports, exact position of the manpower as on 01.01.2016 could not be ascertained due to coverage of manpower movement during the period from 01.01.2015 to 31.12.2015 in the said reports as per point no. 4 of the circular and also because of varied version of units.

Under above premises, it is once again enjoined upon all the units/field offices of WBSETCL along with the offices placed at Vidyut-Bhawan to furnish information pertaining to column no. 01 to 06 & 15 of Annexure-I to the Circular no.22/2015 dtd.02.12.15 showing the **manpower position strictly available as on 01.02.2016**.

However, in case of any changes in the meanwhile (in respect of all columns), same may be incorporated suitably with reasons thereon.

Above report in MS-Excel format only should be mailed to **corporate.hra@wbsetcl.in** within 08th February, 2016 positively.

(S. Banerjee) 1/2/16
General Manager (HR&A)