



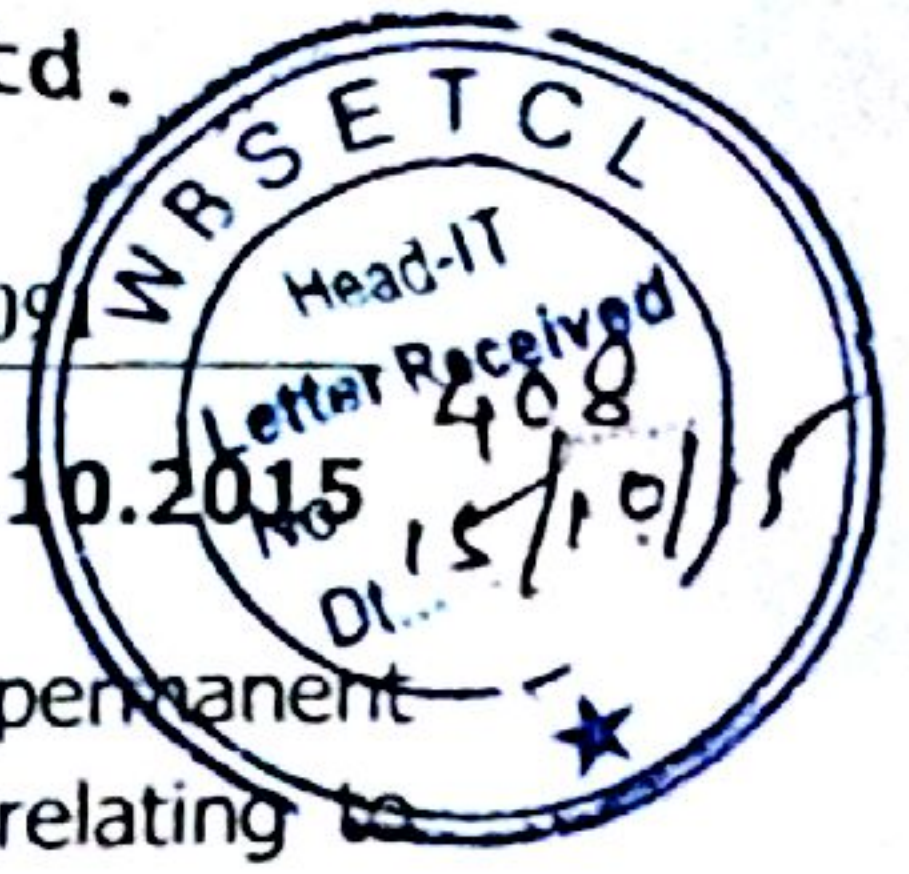
# West Bengal State Electricity Transmission Co. Ltd.

(A Govt. of West Bengal Enterprise)

## CORPORATE HR&A DEPARTMENT

WBSETCL

Registered Office: Vidyut Bhavan, Block-DJ, Sector-II, Bidhannagar, Kolkata-700091



OFFICE ORDER NO. 628/2015

Dtd. 13.10.2015

In supersession of earlier Office Order No. 544/2014 dtd. 09.07.14, the permanent Enquiry Committee to enquire into the causes of Fatal & Non-Fatal Accidents relating to Work/Installations of WBSETCL is hereby reconstituted as below:-

Designated Official	To Act As	Remarks
Addl. Chief Engineer, Corporate Safety Cell	<b>Ex-officio Chairman</b>	
In-charge of Area Office/Field Zonal Office/O&M Construction Office/Testing Area Office other than the functional jurisdiction where the accident occurred.	<b>Member</b>	In case the other unit office of some wing is situated reasonably far away from the area where accident occurred, then the In-Charge of nearer unit of other wing will be the Member of Enquiry Committee based on the recommendations of the Addl. Chief Engineer of the respective Transmission Zone.
In-Charge of nearer Testing Area Office	<b>Member</b>	In case of Electrical Accidents only
Assistant Manager (HR&A) attached to the Area Office under O&M Wing nearer to the Transmission Zone.	<b>Member-Secretary</b>	Based on the recommendations of the Addl. Chief Engineer of the respective Transmission Zone.

On the basis of accident intimation in the prescribed format/communication after occurrence of accident, necessary Office Order for constituting Enquiry Committee along with its terms of reference will be issued by the Chief Engineer, Corporate within 15(fifteen) days of occurrence of accident and the committee will submit its report within 02(two) months from its date of formation.

Enquiry committee report, compensation orders etc. shall invariably be forwarded to the Corporate Safety Cell and the respective office having jurisdiction over the place of accident in addition to the respective Chief Engineer for acceptance with a copy to Director (HR), respective functional Director and General Manager (HR&A).

The database related to no. of accidents, status of enquiry, cause of accident, compensation and other allied matters shall be maintained by the Corporate Safety Cell.

*S.K. Das*  
10/10/2015  
**(S.K.DAS)**  
**DIRECTOR (HR&A)**