



OFFICE ORDER NO. 344/2015

DTD. 19.06.2015

Muslim employees of the Company, who perform 'ROZA' (fasting for RAMZAN) are permitted to leave office at 3.30 p.m. during the lunar month of RAMZAN.

The Head of Offices/Departments are to make necessary arrangements to ensure that the normal works and functions of the Offices/Departments are not hampered.

S.K. DAS
(S.K.DAS)
MANAGING DIRECTOR

Dated. 19.06.2015

Memo No: CORP.(HR&A)/TCL/1649 (1-100)

DISTRIBUTION:-

01. The General Manager (F&A), WBSETCL.
02. The Chief Engineer,(O&M)/Projects-I & II/Testing /Engg.Dept. / SLDC/CPD / Corporate /O&M Construction/ Procurement, Communication, WBSETCL.
03. The Company Secretary, WBSETCL.
04. The Head I.T., WBSETCL. ----*May please arrange for hosting in the website of the Company under MENU HEAD 'Office Orders & Circular'.*
05. The Addl. C. E., RAC/EMC/Salt Lake Tr. Zone-I/Burdwan Tr. Zone-II/ Siliguri Tr. Zone-III/Midnapore Tr.Zone-IV, WBSETCL.
06. The Addl. General Manager, Corp. Comm., WBSETCL.
07. The Addl. General Manager (F&A),I/II/ I. A., WBSETCL.
08. The Chief Security Officer, WBSETCL.
09. The Chief Land Officer, WBSETCL.
10. The Special Officer (Land), WBSETCL.
11. The Addl. Chief Engineer/S.E.(E)/S.E.(C)/Area Manager/DE(E)/AE(E)/AE(E&T):-
Area Office:
SaltLake/Kasba/Behala/Barasat/Berhampore/Krishnagar/Jeerat400KV/
Chandannagar/Howrah/Bankura/Durgapur400KV/Burdwan/Haldia/Midnapore/
Purulia/Kharagpur/Arambagh 400 KV/ Kharagpur 400KV/
Alipuduar/ Jalpaiguri/ Siliguri/Raiganj/Malda, WBSETCL.
Field Zonal Office: Berhampore/Siliguri/Durgapur/Kolkata/Kharagpur
/Krishnanagar/Chinsurah, WBSETCL.
Testing Area Office: Salt Lake-I & II/ Durgapur /Burdwan /Midnapore /Malda/
Siliguri/ Berhampore, WBSETCL.
Communication Zone Office: Howrah, WBSETCL.
O&M Construction Office: Durgapur/Jalpaiguri/Kalyani/Howrah/Behala/
Tamluk/Purulia,WBSETCL.
Communication Area Office: Durgapur/Siliguri, WBSETCL.
12. The Sr.Manager(HR&A)/Manager(HR&A),T&C/Corporate/F&L,WBSETCL.
13. The P.S. to Managing Director / Director (F&A) / Director (Projects) /Director (Operations), WBSETCL.
14. The General Secretary, WBSEB Employees' Union, 77/1 M.G.Road.
15. The General Secretary, WBSE Workmen's Union.
16. The General Secretary, WBSEB Employees' Union, 6 Kali Shome Street.
17. The Honorary Secretary, WBSEB Engineers' Association.
18. The General Secretary, WBSEB Technical Supervising Staff Association.
19. The General Secretary, WBSEB Officers' Association.
20. The General Secretary, WBSEB Finance & Accounts Managers' Association.
21. The General Secretary, WBSEB Technical Officers' Association.