

# West Bengal State Electricity Board

Vidyut Bhavan, Block - DJ, Sector – II, Bidhannagar, Kolkata - 700091

**No. 03/2007**

**dated 17.3.2007**

## CIRCULAR

In terms of the provisions of the West Bengal Power Sector Reforms Scheme, 2007, as notified by the State Government in the Power & NES Department, vide Notification No. 12-PO/O/III/3R-29/2006 dated 25.1.2007, all properties, interests, rights and liabilities of the **West Bengal State Electricity Board (WBSEB)** will be transferred to two newly incorporated Companies, viz., **West Bengal State Electricity Distribution Company Limited (WBSEDCL)** and **West Bengal State Electricity Transmission Company Limited (WBSETCL)** with effect from **1.4.2007**. Accordingly, different units of the **West Bengal State Electricity Board** along with their respective properties, interests, rights and liabilities etc. will stand transferred either to **West Bengal State Electricity Distribution Company Limited (WBSEDCL)** or to **West Bengal State Electricity Transmission Company Limited (WBSETCL)** with effect from **1.4.2007** in the manner indicated in the Table below.

A	B	C
<b>Units transferred to WBSEDCL exclusively for activities of that Company</b>	<b>Units transferred to WBSETCL exclusively for activities of that Company</b>	<b>Units transferred to WBSEDCL, but their personnel will continue to discharge their present responsibilities for both the Companies for the time being</b>
1. Distribution Headquarters headed by C.E. (Dist.)	1. Transmission Project HQ headed by Chief Engineer (Transmission Project)	1. Corporate Finance and all associate Cells including Internal Audit, Pension & Gratuity, P.F., Loans & Bonds, Cash, Treasury etc.
2. R.E. Cell headed by Chief Engineer (R.E.)	2. Transmission (O&M) HQ headed by Chief Engineer (Trans. O&M)	2. Corporate Personnel & Administrative Wing headed by G.M. (P & A) & associate Cells including H.B.L. Safety etc.
3. APDRP Cell headed by Chief Engineer (APDRP)	3. Transmission Zone headed by Deputy Chief Engineer, Transmission –I	3. Industrial Relations Cell
4. Central Commercial Department headed by Chief Engineer (Commercial)	4. Transmission Zone headed by Deputy Chief Engineer, Transmission –II	4. Management Relations Cell
5. Hydel Wing at Siliguri headed by Chief Engineer / Addl. Chief Engineer	5. Haldia Industrial Zone	5. Personnel Planning Cell

(Hydel)		
6. Rammam Hydel Project / Teesta Canal Fall Hydel Project / Jaldhaka Hydel Project/ all other Hydel Generaton Units	6. All Field Zonal Offices under Transmission Project	6. Corporate Vigilance Cell
<b>A</b>	<b>B</b>	<b>C</b>
7. All Gas Turbine Units / all Diesel Generation Units	7. Transmission Project Circle Office, Durgapur	7. Board Cell
8. Hydel Planning Cell at headquarters	8. All Transmission (O & M) Circle Offices	8. S.S.C. - I & S.S.C. -II
9. Meter testing Unit of Central Testing Department	9. All Transmission (O & M) Divisional Offices	9. Security & Loss Prevention Wing headed by Adviser (Security)
10. Distribution CLD	10. All Transmission (O & M) Sub-Divisional Offices	10. Public Relations Cell
11. All Distribution Zonal Offices	11. All Transmission Sub-Stations	11. Legal Cell headed by Ld. Legal Adviser
12. All Distribution Circle Offices	12. State Load Despatch Center and North Bengal LDC	12. Central Planning & Engineering Department
13. All Distribution Divisional Offices	13. Communication Wing	13. Central Security Office
14. All Distribution (O & M) Sub-Divisional Offices	14. All Communication Divisional & Sub-Divisional Offices	14. Corporate Medical Cell
15. All Distribution Sub-Stations	15. Central Testing Department (excluding Meter Testing Unit)	15. Common Services Branch
16. All Group Electric Supply Offices	16. All Testing Circle & Divisional Offices	16. R.M.R. Cell
17. All Call Centers attached to different Group Electric Supply Offices	17. Land Acquisition Cell	17. T.Q.M. Cell
18. Purulia Pumped Storage Project (HQ. Office)	18. Any other Unit exclusively under Transmission Wing, but not mentioned elsewhere	18. Personal Cell of Chairman, Members, Secretary & Addl. Secretary
19. Purulia Pumped Storage Project (Project Site Office)		19. Material Controller's Office (C.S.P.D.) & all Central / Regional Stores under him.
20. All R.E. Project Offices		20. SATCOM Project
21. All R.E. Camp Offices, if		21. Any other Common Unit, not mentioned elsewhere

existing		
22. Corporate Monitoring Cell		
23. Industrial Promotion Cell		
24. Energy Management Cell		
<b>A</b>	<b>B</b>	<b>C</b>
25. EDP Cell		
26. All Zonal Data Warehouses		
27. Salt Lake Complex Office headed by Addl. C.E		
28. Public Participation Cell		
29. H.R.D. Cell headed by Sr. Director		
30. All Training Institutes / Canterers under HRD Cell		
31. Resident Director's Office & Guest House at New Delhi		
32. All stand-alone Guest Houses which are not part of any Sub-Station or any special Project		
33. All stand-alone Staff Quarters (owned / rented or taken on lease) which are not part of any Sub-Station or any special Project		
34. Any other Unit exclusively under Distribution Wing, but not mentioned elsewhere		

## 1. Transfer of Personnel

1.0. With effect from 1.4.2007 all Personnel of the **West Bengal State Electricity Board** shall stand transferred to and absorbed in the **West Bengal State Electricity Distribution Company Limited** on a provisional basis subject to finalization by the State Government.

1.1. On such transfer and subject to the provisions of the Electricity Act, 2003 and provisions of the West Bengal Power Sector Reforms Transfer Scheme, 2007, the

personnel shall form a part of the services of the **West Bengal State Electricity Distribution Company Limited** and their rank, scale of pay and inter-se seniority as existing in the **West Bengal State Electricity Board** on the effective date of transfer will be maintained.

- 1.2. All personnel posted and working in the Units mentioned in the column "B" of the Table above shall stand deputed from the **West Bengal State Electricity Distribution Company Limited** to the **West Bengal State Electricity Transmission Company Limited** with effect from 1.4.2007 on a provisional basis subject to finalization by the State Government. No separate deputation orders will be necessary for such personnel.
- 1.3. In respect of the personnel posted and working in the Units mentioned in the column "C" of the Table above the **West Bengal State Electricity Distribution Company Limited** will finalize their postings and/or deputation arrangements in consultation with the **West Bengal State Electricity Transmission Company Limited** and issue appropriate orders, if any in due course. Till such time the personnel of the said Units will continue to discharge their present responsibilities in respect of both the Companies.
- 1.4. At the initial stage the personnel posted in the Units mentioned in the Columns "A" and "B" of the Table above may be required to work for the activities of the other Company also on the basis of any temporary arrangements mutually agreed upon by the **West Bengal State Electricity Distribution Company Limited** and the **West Bengal State Electricity Transmission Company Limited**.

## 2. Operation of Bank Accounts

- 2.1. Guidelines for opening and operation of new Bank Accounts by the concerned Units of both the **West Bengal State Electricity Distribution Company Limited** and the **West Bengal State Electricity Transmission Company Limited** have already been circulated under this office Circular No. 207 dated 12.3.2007. The said guidelines should be strictly adhered to. It is once again reiterated that the existing Bank Accounts (both collection and disbursement) of the **WBSEB** shall be retained for a period of 6 (six) months to accommodate outstanding debits / credits in the pipeline.

## 3. Maintenance of Files, Registers etc.

- 3.1. Units mentioned in the column "A" of the Table above should maintain all Files, Registers and other documents in the name of **West Bengal State Electricity Distribution Company Limited** with effect from 1.4.2007.
- 3.2. Similarly the Units mentioned in the column "B" of the Table above should maintain all Files, Registers and other documents in the name of **West Bengal State Electricity Transmission Company Limited** with effect from the same date.
- 3.3. Again, the Units mentioned in the column "C" of the Table above should maintain two separate sets of Files, Registers etc., one for **West Bengal State Electricity Distribution Company Limited** and another for **West Bengal State Electricity Transmission Company**, as the case may be with effect from 1.4.2007. Similar arrangements for maintenance of two separate sets of Files, Registers etc. should also be made in the Land Acquisition Cell of the **West Bengal State Electricity Transmission Company**, as the **West Bengal State Electricity Distribution Company** will not be having any separate Land Acquisition Cell in their office during the initial period.

#### 4. Logo / Sign Boards / Glow Sign Boards etc.

- 4.1. The Logo of **West Bengal State Electricity Distribution Company Limited** and **West Bengal State Electricity Transmission Company Limited** will be as shown below.



Logo of WBSEDCL



Logo of WBSETCL

- 4.2. The Units mentioned in the columns "A" and "C" of the Table above should replace all existing Sign Boards / Glow Sign Boards / Notice Boards / Name Plates etc. standing in the name of **West Bengal State Electricity Board** with new ones bearing the name and Logo (if applicable) of **West Bengal State Electricity Distribution Company Limited**.
- 4.3. Similarly, the Units mentioned in the column "B" of the Table above should replace all existing Sign Boards / Glow Sign Boards / Notice Boards / Name Plates

etc. standing in the name of **West Bengal State Electricity Board** with new ones bearing the name and Logo (if applicable) of **West Bengal State Electricity Transmission Company Limited**.

/sd  
(A.K. Bala)  
**SECRETARY**