

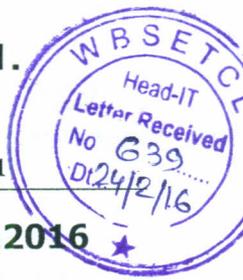


West Bengal State Electricity Transmission Co. Ltd.

(A Govt. of West Bengal Enterprise)

CORPORATE HR&A DEPARTMENT

Registered Office: Vidyut Bhavan, Block-DJ, Sector-II, Bidhannagar, Kolkata-700091



CIRCULAR NO. 04/2016

DATED 23.02.2016

A good number of departmental quarters attached with various units of WBSETCL have been allotted to the employees of WBSEDCL in consideration of their necessity recommended by the respective controlling officers.

It now comes to the notice of management that, House Rent of the employees for such occupation is not being remitted to the respective unit of WBSETCL by concerned WESEDCL authorities under whom such employees are posted.

In a bid to remove such problem of delayed/non payment by the DDO's, it is enjoined upon all concerned that, accommodation allotted to the employees of WBSEDCL or any other organization shall be made only on the mandatory condition that the Drawing and Disbursing Officer (DDO) of concerned office to which the employee is attached is to deduct admissible House Rent from the allottee and invariably deposit to the respective controlling unit of the quarters of WBSETCL by **7th day of the following month** with an intimation to the employee concerned.

In case of failure on the part of the concerned authorities to remit such rent for three consecutive months, the WBSETCL authorities shall cancel the allotment followed by necessary action to evacuate the quarters forthwith.

This shall also apply to all the old cases where arrears accrued have to be paid to the respective unit of WBSETCL within **31.03.2016** by concerned authorities of WBSEDCL to which the allottee is/was attached. Separate communication to WBSEDCL is being made at corporate level for smooth execution of this arrangements.

All the DDO's/ Officers of HR&A wing of WBSETCL units shall make necessary endeavor for such recovery and shall send a comprehensive report of such cases with period of occupancy & recovery status to the Corporate HR&A Deptt. for appraisal.

House rent of employees of WBSETCL occupying WBSEDCL/WBPDCL quarters need be remitted positively to the respective authorities in the same manner without any deviation.

The order takes immediate effect.


(S.K.DAS)
Director(HR&A)