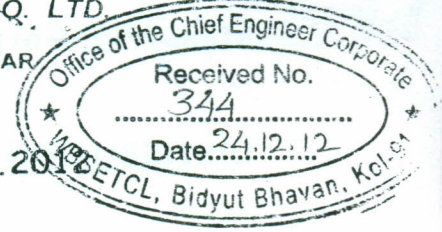




WEST BENGAL STATE ELECTRICITY DISTRIBUTION CO., LTD.
(A Government of West Bengal Enterprise)
VIDYUT BHAVAN : BLOCK - DJ : SECTOR - II : BIDHANNAGAR
KOLKATA - 700 091

18/12/12
7935



CIRCULAR

Date: 13.12.2012


Through this Office Order No. P/72 dated 10.09.2012 it was stipulated to furnish information in respect of dependants of the employees in prescribed format in respect of reimbursement of medical expenses followed by compilation in a tailor-made software and submission of the same to the CMO and/or OSD by 30.11.2012 in a CD or by e-mail to osd.wbsedcl@rediffmail.com.

In spite of issuing the above Office Order a good number of offices / units have not yet submitted the aforesaid particulars.

All controlling officers are, therefore, requested to ensure submission of desired particulars immediately but for which it would not be possible to consider any claim / prayer for medical reimbursement / medical advance on or after 01.01.2013 in respect of employees of the defaulting establishments / units.

Hence, concerned defaulting establishments / units are requested to be careful to ensure submission of the desired information latest by 21.12.2012 to avoid harassment of the employees.

This is for information of all concerned.


(T. K. Rudra)
Director (HR)

Memo. No. CHR/454/2012/596

Date: 13.12.2012

Distribution:

** 4. The General Manager (HR&A), WBSETCL

Copy forwarded for information & necessary action to:-