



West Bengal State Electricity Transmission Company Ltd.
(A Govt. of West Bengal Enterprise)
Registered Office: Vidyut Bhavan : Salt Lake City : Block-DJ: Sector - II
Kolkata – 700 091

EMPLOYMENT NOTIFICATION NO: REC/2018/03

West Bengal State Electricity Transmission Company Limited (WBSETCL), a wholly-owned profit making Government of West Bengal Enterprise, invites applications from the eligible applicants to fill up the following vacant post **on Contract basis** immediately.

<u>DETAILS OF THE POSTS</u>	
Name of the post	Chief Medical Officer
No. Of vacancy	01 (One)
Qualification	Must have M.B.B.S. Degree from a recognized University approved by MCI.
Eligibility and Experience	At least 20 (twenty) years of Post Qualification experience in any Govt./ Semi Govt. Organisation/ State PSU/ Central PSU. The candidate must have worked in the rank of Chief Medical Officer or above in the organisation.
Age	Maximum 66 years as on 01-01-2018
Remuneration	Consolidated remuneration of Rs.65,000/- per month.
Place of posting	Corporate Office, Vidyut Bhavan, Saltlake-700091

PERIOD OF ENGAGEMENT:

1. The appointment will be purely temporary and contractual in nature for an initial period of 1 (One) year. However, the appointment will be subject to the outcome of the Writ Petition bearing No. 31670(W) of 2014, pending before the Hon'ble High Court of Calcutta read with CAN No. 12236 of 2015 in the matter of 'Dr. Sharmistha Sinha Gupta vs WBSETCL'. It may please be noted that no equity shall be created in favour of the appointee and if the writ petitioner succeeds, the former will have to make way for the writ petitioner.
2. The contractual engagement may be terminated on serving 1(One) month's notice from either side or on payment of 1(One) month pay in lieu thereof.

JOB PROFILE:

1. He/she has the primary responsibility to act as head of the Medical Cell of WBSETCL and to assess & recommend the medical advance claim as well as different medical reimbursement to the employees and their dependent family members, within the framework of Company policy. He/she also has the responsibility to extend medical support to the employees of WBSETCL at Vidyut Bhavan and to monitor and assess the performance and service

provided to the employees of WBSETCL & their dependants by the different Hospitals. Monitoring the entire pre-medical check-up process at the time of Recruitment and arrangement of Medical Board for the employees as and when required. He/she shall report to the General Manager (HR & A), WBSETCL, at Corporate Office.

OTHER BENEFITS:

1. The remuneration of **Rs. 65000.00** is fixed. No other allowances/financial benefits will be available.
2. The selected candidate will be entitled to 7 days Casual Leave and 10 days Half Pay Leave (Commutable) for every 6 months duration. Casual Leave and Half Pay Leave will be admissible on pro rata basis for any period less than 6 months. No other kinds of leave will be admissible.
3. The selected candidate shall be eligible to get Compensatory Casual Leave as applicable for regular employees.
4. The selected candidate will be entitled to Medical Benefits for self-indoor treatment only as applicable for regular employees subject to a limit of Rs.50,000/- in a year where engagement is for 1 year and Rs. 25,000/- where engagement is for 6months. Persons covered under WBHS 2008, CGHS or similar other scheme is not entitled for these benefits. State Govt. Pensioners, even if not covered under WBHS 2008, will not be entitled to any medical reimbursement facility. No medical benefit shall be available to the dependants of the appointee.
5. The selected candidate shall be entitled to official car facility for to and fro journey from residence to office and back.
6. The selected candidate shall not be entitled to HTC and LTC or any other benefits applicable to the regular employees of the Company.
7. Besides the above stated remuneration, the selected candidate will be entitled to Travelling and Daily Allowance as per the rules of the Company whenever they go on official tour.

MODE OF SELECTION:

Selection will be made on the basis of performance in the Personal Interview only. The Interview will be held in **Kolkata** only. The candidates, who will be called for the Interview, shall not be entitled to reimbursement of travelling expenses.

APPLICATION PROCEDURE

Application format can be downloaded from the Company's website **www.wbsetcl.in**. Interested eligible candidates may send the filled in Application along with the self-attested copies of certificates/ documents as proof of identity (Voter's Card/PAN Card/AADHAR Card), proof of age (birth certificate/Admit Card/Certificate of Secondary Examination), proof of educational qualification, proof of experience, Release Order from the last employer on superannuation, Pension Payment Order (PPO) and two recent passport size photographs to **the General Manager (HR & A), WBSETCL, 8th Floor, D-Block, Vidyut Bhavan, Salt Lake, Kolkata - 700091** through **Speed Post / Registered Post** so as to reach on or before **13.04.2018**. The envelope should be superscribed as **"APPLICATION FOR THE POST OF CHIEF MEDICAL OFFICER, WBSETCL"**

No other mode of submission of Application is allowed.

GENERAL INSTRUCTIONS:

1. All information regarding this recruitment process would be made available under '**Career**' section of WBSETCL's website (i.e. www.wbsetcl.in). **Applicants are advised to check the website periodically for important updates.**
2. **Applicants must have a valid "Email ID" and "Mobile Phone Number",** which should be kept active for the entire duration of the recruitment process. No change in email id will be permissible. WBSETCL shall not be responsible for any non-delivery of email/any other communication sent, due to invalid/wrong email id/mobile no.
3. WBSETCL will not be responsible for any delay / loss in transit in submission of documents within specified time. Application received after last date will neither be entertained nor returned.
4. While applying for the above posts, the applicant must ensure that he / she fulfil the eligibility criteria as per the notification and other norms mentioned above as on **01.01.2018**.
5. Prescribed criteria are minimum and mere possession of the same does not entitle the candidate to be called for interview.
6. Candidates must have the ability to read, speak / write in **Bengali** language.
7. All details submitted in the Application Format will be treated as final and no subsequent changes will be entertained.
8. WBSETCL, at its discretion may raise/relax age and/or other criteria notified above.
9. The shortlisted candidates will be required to appear for the Interview at Vidyut Bhavan, Saltlake, Kolkata at their own cost. No TA/DA will be admissible.
10. The details of interview schedule will be communicated to the short-listed candidates through valid email Id and mobile numbers, provided by them.
11. Incomplete application will be summarily rejected. Application formats, not accompanying any of the valid credentials i.e. Proof of Identity, Age Proof, Educational Qualification, Professional Qualification, Work Experience, Last Pay Certificate, Release Order/No Objection Certificate from the last/present employer, Pension Payment Order, Disability Certificate (if applicable), Photograph and Signature, will be rejected.
12. The original copies of the documents / Certificates will be verified at the time of interview.
13. Recruitment will be done strictly as per merit in the Interview. Canvassing in any form will summarily disqualify a candidate.
14. In case it is detected at any stage of recruitment/selection that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect / false / wrong information or has suppressed any material fact(s), his / her candidature will automatically stand cancelled. If any of

the above shortcoming(s) is / are detected even after appointment, his / her contract is liable to be terminated.

15. The decision of the Company in all matters relating to selection process shall be final and binding on the candidate.
16. Depending on the requirement, WBSETCL reserves the right to cancel/curtail/enlarge/modify the recruitment process, if deemed necessary in the interest of WBSETCL, without any further notice and without assigning any reason thereof. WBSETCL is not liable to compensate the applicant for consequential damages if any.
17. Any proceedings in respect of any matter of claims / disputes arising out of this advertisement can be instituted in Kolkata only and the Courts / Tribunals / Forums in **Kolkata** only shall have exclusive jurisdiction to try any such dispute.

CHECK LIST

The self-attested photo copies of the certificates / documents should be submitted with the filled in Application Format in the following order:

- ❖ Filled in Application as per the prescribed format only.
- ❖ Proof of identity (Voter's Card / PAN Card / AADHAR Card).
- ❖ Age Proof Certificate (Birth Certificate/ Admit Card or Certificate of Secondary Examination).
- ❖ All the Mark-sheets & Certificates for Educational & Professional Qualifications starting from Matriculation.
- ❖ Experience Certificate / Proof of post qualification experience.
- ❖ Last pay certificate.
- ❖ Release Order / No Objection Certificate from the last/present employer.
- ❖ Pension Payment Order (PPO).
- ❖ Two colour passport size photographs (one to be affixed in the Application).

CONTACT PERSON

For any queries, relating to this notification, the applicants may contact Smt. S. Datta, Addl. General Manager (HR&A), Corporate HR&A Department, WBSETCL, Contact No. 9434910140.

IMPORTANT DATE	
Last date for receipt of applications along with all documents / Credentials	13.04.2018 (5 P.M.)