

**COMMON APPLICATION FORM FOR NOTIFICATION NO. REC/2021/03**

To,  
The General Manager (HR&A),  
Corporate HR&A Department,  
8<sup>th</sup> Floor, 'D' Block,  
Vidyut Bhavan,  
Kolkata- 700091.

Space for recent  
colour passport  
size photograph

**APPLICATION FOR THE POST OF .....**

**Personal Information**

<b>01.</b>	<b>NAME IN FULL</b> (in block letters)	
<b>02.</b>	<b>FATHER'S / HUSBAND'S NAME</b>	
<b>03.</b>	<b>ADDRESS</b>	(a) Present
		(b) Permanent
<b>04.</b>	<b>DATE OF BIRTH</b> (attach self-attested copy of appropriate certificate)	____/____/____ DD MM YYYY
<b>05.</b>	<b>AGE</b> (As on 01.01.2021)	____Years____Months____Days
<b>06.</b>	<b>GENDER</b>	
<b>07.</b>	<b>NATIONALITY</b>	
<b>08.</b>	<b>RELIGION</b>	
<b>09.</b>	<b>CATEGORY</b> (Please <input type="checkbox"/> against the appropriate option)	General (Unreserved) / Scheduled Caste (SC) / Scheduled Tribe (ST) / Other Backward Class (OBC-A) / Other Backward Class (OBC-B)
<b>10.</b>	<b>MARITAL STATUS</b>	
<b>11.</b>	<b>MOBILE NO. &amp; LAND LINE NO</b> (If any)	
<b>12.</b>	<b>E-MAIL ID</b>	
<b>13.</b>	<b>LANGUAGES KNOWN</b>	<b>Read:</b>
		<b>Write:</b>
		<b>Speak:</b>
<b>14.</b>	<b>PRESENT OCCUPATION</b>	

**15. Educational Qualification \*\*****(Start from Matriculation and attach self attested copies of the Certificates and Mark Sheets)**

Sl. No.	Exam Passed	Board / University/Council	Year of Passing	% of Marks	Class / Division
i.					
ii.					
iii.					
iv.					
v.					

**16. Post Qualification Experience \*\*****(Please state chronologically and attach self-attested copies of proof)**

Sl. No.	Organization	Designation	From	To	Rank/ Designation of immediate Reporting Officer	Gross Salary
i.						
ii.						
iii.						
iv.						

**17. GRADE PAY LAST DRAWN****18. Whether a State Govt. Pensioner****19. Whether Covered under WBHS 2008 or CGHS or similar schemes****20. Joining Time Required****\*\* May attach extra sheets if required****Declaration and Signature**

*I do, hereby, declare that all the details furnished in this application and the attached documents are true, complete and correct to the best of my knowledge and belief. I, further declare that no vigilance case is pending against me. I understand that in the event of any information being found false or incorrect at any stage, my candidature is liable to be cancelled.*

**Date:****Place:****(Signature of the Candidate)**